



#172-22

**Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo #172-22**

DATE: August 5, 2022
TO: Division Superintendents
FROM: Jillian Balow, Superintendent of Public Instruction
SUBJECT: **Teacher Apprenticeship Residency Planning Grant Proposal Solicitation FY22**

The Virginia Department of Education, Department of Teacher Education and Licensure is soliciting proposals for Apprenticeship Residency Program Partnerships. The VDOE and the Virginia Department of Labor and Industry (VDOLI) intend to establish a “Grow Your Own” teacher residency apprenticeship model.

This solicitation for proposals is to support eligible applicants that intend to develop a new or existing apprenticeship program in the coming year.

Attachment A contains complete proposal details as well as the application for the Teacher Apprenticeship Residency Planning grant.

As part of Virginia’s American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER III) funding, \$200,000 in grant funding is available. Grant awards will be made on a competitive basis in the amount of up to \$20,000 per proposal. The funding may be used to assist in the development of a formal Apprenticeship Residency Program proposal, which will be due August 2023.

Local education agencies or state approved educator preparation programs must develop the partnership’s capacity to design, prepare for, and implement apprenticeship (employment) programs in the form of a teacher (undergraduate or graduate) apprenticeship residency

program. State-approved teacher preparation programs may collaborate with up to three public school divisions simultaneously for the partnership.

Required prior to grant proposal submission:

- 1) Interested applicants must submit a letter of intent (LOI) to apply via email. The LOI must include:
 - Project director name(s), the name(s) of the lead school divisions, consortia, educational collaborative or postsecondary institution for which the applicant seeks planning funding; and
 - The contact information (including name, title, email address, and phone number) for the project director and lead personnel who should be included on any communications regarding this grant program prior to the submission of a full application.
- 2) Participation in a grant overview and technical support webinar is required. The webinar information is located in the attached document.
 - A pre-proposal webinar will be conducted starting at 9:00 a.m. on Friday, August 19, 2022. The purpose of this webinar is to (1) clarify application guidelines; (2) emphasize portions of the guidelines considered especially important; and (3) answer questions.

Planning grant proposals are due by 4:00 p.m. on Friday, September 2, 2022 and should be submitted via email in pdf format to Shawna.LeBlond@doe.virginia.gov. The subject line of the email should read: "FY2022 Teacher Apprenticeship Residency Partner Planning Grant." Applicants applying for funding will be notified of their award status in September 2022.

For more information

Questions related to the Apprenticeship Residency Planning Grant may be directed to Shawna LeBlond, Grants Specialist, at (804) 692-0172 or Shawna.LeBlond@doe.virginia.gov or

Dr. Joan Johnson, Assistant Superintendent, Department of Teacher Education and Licensure,
Joan.Johnson@doe.virginia.gov.

JB/jj

- A. Attachment: [Teacher Apprenticeship Residency Partner Planning Grant Application](#)
(DOCX)