



**#167-22**

**Commonwealth of Virginia**  
**Virginia Department of Education**  
Superintendent's Memo #167-22

DATE: August 5, 2022  
TO: Division Superintendents  
FROM: Jillian Balow, Superintendent of Public Instruction  
SUBJECT: **Career and Technical Education (CTE) Civil Rights Monitoring Review System**

The federal Guidelines for eliminating discrimination and denial of services on the basis of race, color, national origin, sex, and disability in Career and Technical Education programs are promulgated under Title VI of the Civil Rights Act of 1964, 34 C.F.R. Part 100, Appendix B, also referred to as the "[Guidelines](#)." These Guidelines require states to conduct CTE Civil Rights reviews to determine if school divisions that offer CTE programs and receive federal financial assistance are meeting the requirements of the following civil rights laws and regulation:

- Title VI of the Civil Rights Act of 1964 (prohibiting discrimination based on race, color, and national origin) 34 CFR Part 100
- Title IX of the Education Amendments of 1972 (prohibiting discrimination based on sex) 34 CFR Part 106
- Section 504 of the Rehabilitation Act of 1973 (prohibiting discrimination based on disability) 34 CFR Part 104
- Title II of the Americans with Disabilities Act of 1990 (prohibiting discrimination based on disability) 28 CFR Part 35
- U.S. Department of Education Title IX Final Rule (carries the force and effect of law as of August 14, 2020)

School administrators are highly encouraged to review the Guidelines, [CTE Civil Rights Checklist](#), [Six-Year Cyclical Schedule](#), and other related information to become familiar with the CTE civil rights review process.

### For more information

If you have questions, please contact William Hatch, CTE Planning, Administration, and Accountability Coordinator, Office of Career, Technical, and Adult Education at [cte@doe.virginia.gov](mailto:cte@doe.virginia.gov) or by telephone at (804) 786-4206.

JB/DSE/aar