



#129-22

**Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo #129-22**

DATE: June 17, 2022
TO: Division Superintendents
FROM: Jillian Balow, Superintendent of Public Instruction
SUBJECT: **2021-2022 End-of-Year Student Behavior and Administrative Response
Collection - Due: August 5, 2022**

To satisfy required state and federal reporting, the Virginia Department of Education (VDOE) is conducting the End-of-Year Student Behavior and Administrative Response Collection (EOY SBAR) for the 2021-2022 school year. Data submitted must also comply with the following:

- Every Student Succeeds Act of 2015 (ESSA);
- Regulations Establishing Standards for Accrediting Public Schools in Virginia safety indicator for the School Quality Profile under 8VAC20-131-270. School and community communications;
- Annual reporting of Alternative Education Programs in § 22.1-277.2:2. of the *Code of Virginia*;
- The Individuals with Disabilities Education Act (IDEA) report on suspensions and expulsions of students with disabilities;
- Federal Gun-Free Schools Act; and
- Federal Office of Special Education Programs (OSEP).

The EOY SBAR collection includes:

- Details about the event including location and time of occurrence;

- Individual student behaviors that result in an administrative response. Administrative responses include any behavioral intervention, instructional support, disciplinary sanction, alternative placement, or notification to law enforcement;
- The type and number of victims involved in the event.

Important Update

- An optional field on the D Record to allow school divisions and regional centers to report the number of hours sanctioned has been added for the EOY SBAR collection. The number of hours can be reported in conjunction with certain disciplinary sanctions that are applied for less than a full school day. Either the number of hours or the number of days sanctioned must be reported for all disciplinary sanctions, but hours and days cannot be reported concurrently.

A detailed listing of the data elements, codes, and instructions for completing and submitting the data can be found on the [Student Behavior and Administrative Response Collection](#) webpage.

The EOY SBAR window will be open and accessible through the [Single Sign-on for Web Systems \(SSWS\)](#) on **Friday, July 1, 2022**. The submission data should include events that occurred from the beginning of the school year to June 30, 2022.

A successful submission by each school division and regional center is required on or before **Friday, August 5, 2022**. Early submission and verification is strongly encouraged. The electronic verification of the data submission is due on or before **Friday, August 26, 2022**.

For more information

Questions regarding the EOY SBAR data collection should be directed to the Office of Data Services at ResultsHelp@doe.virginia.gov.

JB/SMW/pm