



#113-22

**Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo #113-22**

DATE: June 3, 2022
TO: Division Superintendents
FROM: Jillian Balow, Superintendent of Public Instruction
SUBJECT: **Provisions for Reallocating Unused Student Slots in Regional Alternative Education Programs for 2022-2023**

The 2022-2023 state budget, based on the amended budget adopted by both the House of Delegates and Senate (HB30), includes provisions for reallocating unused student slots in regional alternative education programs. These provisions are as follows:

In the event a school division does not use all of the student slots it is allocated under a regional alternative education program, the unused slots may be reallocated or transferred to another school division.

- A school division must request from the Virginia Department of Education (VDOE) the availability and possible use of any unused student slots. If any unused slots are available, and if the requesting school division chooses to utilize any of the unused slots, the school division shall only receive the State's share of tuition for the unused slots that were allocated for the originally designated school division.
- No requesting school division shall receive more tuition funding from the State for any requested unused slots than what would have been the projected amount for the originally designated school division in the original budget. The requesting school division shall pay any remaining tuition due for using a previously unused slot.
- The description of this process is available on the [VDOE Alternative Education Programs webpage](#).

A data collection survey was sent electronically to the regional alternative education coordinator in the fiscal agent school division on May 16, 2022. The coordinator is responsible for contacting the participating divisions in that regional program and completing a combined survey on the number of slots to be used in the regional program for fiscal year 2022-2023. The data collected will determine the number of unused student slots that will be available for reallocation in fiscal year 2023, and the number of unused student slots being requested by divisions. Once the VDOE receives the information, a reallocation process will be conducted to distribute unused student slots to requesting divisions.

The data collection survey to determine reallocation of student slots is due to the VDOE on **Wednesday, June 22, 2022**, and it is anticipated that the process to reallocate any unused student slots will be completed by September 2022.

For more information

If you have any questions or need additional information, please contact Daniel Dunham, Military Student and Families Specialist, Office of Student Services, by email at Dan.Dunham@doe.virginia.gov, or by telephone at (804) 225-2157.

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