



#078-22

**Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo #078-22**

DATE: April 8, 2022
TO: Division Superintendents
FROM: Jillian Balow, Superintendent of Public Instruction
SUBJECT: **2021-2022 End-of-Year Student Record Collection and Miscellaneous Statistics - Due: July 15, 2022**

In order to comply with the information and reporting requirements for School Quality Profiles, cohort graduation, chronic absenteeism, and performance indicators of the Every Student Succeeds Act (ESSA), the Department of Education is conducting the End-of-Year Student Record Collection (EOY SRC) for the 2021-2022 school year.

The 2021-2022 End-of-Year Student Record Collection should reflect students' records as of the last day of the 2021-2022 school year. The EOY SRC includes a web-based entry form to collect the number of days in session as well as the number of instructional hours at each school. New to the web-based entry form for the 2021-2022 school year is the collection of Unscheduled Remote Learning Days. If a school is closed consistent with the circumstances outlined in [Section 3 of SB1303](#), then any remote instruction provided during these closures may be considered an "unscheduled remote learning day." For more details, please see [Superintendent's Memo #230-21](#).

Beginning with the 2021-2022 EOY SRC, counts of all incidents of restraint and seclusion in public elementary and secondary schools must be reported. Previously, seclusion and restraint counts were only required for students with disabilities served in private facilities (Serving Division 600). For more details, please see [Superintendent's Memo #019-22](#).

A detailed listing of the data elements on the student record, the aggregate data collected on the web-based form, and instructions for completing and submitting the data can be found on the [Student Record Collection](#) webpage.

A successful submission by each school division is required on or before July 15, 2022. Early submission and verification is strongly encouraged. The electronic verification of the data submission is due on or before July 22, 2022.

The End-of-Year Student Record Collection will be open and accessible through the [Single Sign-on for Web Systems \(SSWS\)](#) portal on May 16, 2022.

For more information

Questions or comments relating to the End-of-Year Student Record Data Collection should be directed to Educational Applications at RESULTSHELP@doe.virginia.gov.

JB/SW/bk