



COMMONWEALTH of VIRGINIA  
Department of Education

May 24, 2013

TO: Division Superintendents

FROM: Patricia I. Wright, Superintendent of Public Instruction

**SUBJECT: Fiscal Year 2013 Career and Technical Education Occupational Preparation and Adult Education Entitlements (State Funds)**

The fiscal year 2013 state entitlements for Career and Technical Education (CTE) occupational preparation and adult education for each school division, including regional center entitlements, are identified in [Attachment A](#). The regional center entitlements will be paid directly to each center's fiscal agent. The amounts identified in Attachment A will be paid to school divisions in one payment on June 28, 2013, by electronic funds transfer.

State funds distributed to eligible school divisions are based upon actual expenditures from the prior fiscal year and the total funds appropriated by the General Assembly for CTE occupational preparation and adult education programs. To determine each school division's fiscal year 2013 allocation for CTE occupational preparation and adult education programs, state funding is divided by the total school year 2011-2012 local funds expenditures to determine the reimbursement percentage for each program.

For fiscal year 2013, it has been determined that each eligible school division can be reimbursed for 45.1 percent of its school year 2011-2012 CTE occupational preparation expenditures and for 45.1 percent of its school year 2011-2012 CTE adult education program expenditures. Those school divisions that did not operate these programs in school year 2011-2012 and did not record any local fund expenditures, will not receive any state reimbursement in fiscal year 2013.

If you have questions concerning the state entitlements, please contact W. Terry Dougherty, grants administrator, at [Terry.Dougherty@doe.virginia.gov](mailto:Terry.Dougherty@doe.virginia.gov) or by telephone at (804) 225-3349.

PIW/LBH/TD/sgj

Attachment:

- a. [CTE School Division Entitlement Payments from State Categorical Funds – Fiscal Year 2013](#) (PDF)