



COMMONWEALTH of VIRGINIA
Department of Education

September 19, 2014

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

SUBJECT: 2014-2015 Federal Program Monitoring Schedule

The purpose of this memo is to notify certain school divisions that they will receive an on-site or online federal program monitoring for the 2014-2015 academic year for Title I, Part A, Improving Basic Programs Operated by Local Educational Agencies; Title I, Part C, Education of Migratory Children; Title I, Part D, Prevention and Intervention Programs for Children and Youth who are Neglected, Delinquent or At-Risk (Subpart 1 for state agencies and Subpart 2 for school divisions); Title III, Part A, Language Instruction for Limited English Proficient and Immigrant Students; and Title X, Part C, McKinney-Vento Homeless Education Program. The *Elementary and Secondary Education Act of 1965* (ESEA), as amended by the *No Child Left Behind Act of 2001* (NCLB), requires states to monitor school divisions for compliance in certain program areas. Please be advised that the aforementioned ESEA programs will be monitored on a three-year cycle beginning in 2014-2015.

In preparation for the monitoring, the Office of Program Administration and Accountability will host an informational session via webinar on **Thursday, October 16, 2014, from 1 – 2 p.m.** The purpose of the webinar is to familiarize school divisions with the federal program monitoring protocol and monitoring procedures. School divisions and federal programs to be monitored during the 2014-2015 school year are listed in [Attachment A](#). The full three-year monitoring schedule is available in [Attachment B](#).

Please use the following information to join the webinar.

- At the scheduled time, click on the following link: <https://connect20.uc.att.com/vait/meet/?ExEventID=82858490&CT=M>
- After connecting to the webinar, follow the directions on the screen to join the audio portion of the conference. You will be prompted to either:
 - Enter your phone number and allow the webinar system to call you; or
 - Dial the toll-free number of (888) 398-2342 and enter the Meeting Access Code of 2858490#.

Should you have trouble connecting to the webinar, contact Janet Farber, administrative assistant, at (804) 786-3340. If you have questions regarding federal program monitoring, please contact Chris McLaughlin, Title I specialist, at Chris.McLaughlin@doe.virginia.gov or (804) 225-2901.

SRS/VT/cm

Attachments:

- A. [2014-2015 Federal Program Monitoring Schedule](#) (PDF)
- B. [Three-Year Program Monitoring Cycle](#) (PDF)

