



COMMONWEALTH of VIRGINIA
Department of Education

May 16, 2014

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

SUBJECT: Discipline, Crime, and Violence Report for School Year 2013-2014

The purpose of this memo is to provide information on the final submission of collected data on discipline, crime, and violence in public school divisions and regional centers/programs for the 2013-2014 school year. Data submitted must meet the following reporting requirements:

- *No Child Left Behind Act of 2001* (NCLB)
- *Regulations Establishing Standards for Accrediting Public Schools in Virginia* safety indicator for the School Report Card under 8 VAC 20-131
- *Annual Report on Discipline, Crime and Violence* in Section 22.1-279.3:1 of the *Code of Virginia*
- The *Individuals with Disabilities Education Act (IDEA)* report on suspensions and expulsions of students with disabilities
- *Federal Gun-Free Schools Act*
- Federal Office of Special Education Programs (OSEP)

Application and Data Submission:

The data collection process remains the same for 2013-2014. The data submitted will include the regular 2013-2014 school year and the data from summer school programs during summer 2013.

The closing date for submission for the regional centers/programs data is July 15, 2014. The school divisions cannot finalize their discipline, crime, and violence (DCV) data until regional centers/programs have submitted their data to the divisions. The closing date for submission for the school divisions is July 31, 2014. The submission window for the 2014-2015 DCV report will be opened on August 18, 2014.

Additional information related to the data collection process can be downloaded from the Department of Education's Web site at <http://www.doe.virginia.gov/>. Users can select "Information Management" on the left side of the home page, and then select "Data Collection" on the right side of the page, and then select "Student & School Support" on the right side of the page. On the "Student & School Support" page, select "School Safety" in the middle of the screen to view all the documents pertaining to the *Annual Report for Discipline, Crime and Violence*. The Web address to access instructions for submission is:

http://www.doe.virginia.gov/info_management/data_collection/support/school_safety/index.shtml.

Questions regarding the submission of this report may be directed to Tara McDaniel via e-mail at:

Tara.McDaniel@doe.virginia.gov or by telephone to the Office of Special Education Program Improvement at (804) 225-2715.

SRS/TM

