Roadmap To Readiness
Principals

● Understand The School Performance and Support Framework and Your School Data

Take time to review your school's accountability data provided by the division leadership or in the data toolkit. Include key school leaders such as administrators, counseling leaders, school testing coordinators, and the teacher leadership team in the school's data team and conduct a review of the school's detailed data book. The Virginia School Performance and Support Framework overview will help the team in creating context in their data analysis. The accountability system recognizes every student, and each student receives a mastery, growth and readiness score. Using the VDOE data toolkit and the school's data book, review school data including mastery, growth, and readiness (elementary and middle school); mastery, readiness, and graduation (high school).

● Identify Needs and Assign Resources

Once the school level data has been reviewed and the data team understands how the school performance is calculated, the data team should conduct a detailed analysis to determine where student gaps are and where to focus supports, which resources to use for most impact, and which non-academic supports can enhance conditions for improvement.

- Using the VDOE data toolkit and school data report, identify gaps among student subgroups in each component: mastery, growth, attendance, readiness, and graduation.
- Identify trends in departmental, grade level, or student group data to determine if any outlying classroom or group data necessitates deeper analysis. Enlist grade level and department staff leaders to mobilize responsive resources using the VDOE educator academic supports to strategically plan next steps.
- These identified areas should be the focal area of the school's **yearly continuous improvement plan**. Ensure that the plan is looking at improvement for all students in grade level mastery and expected growth as well as ensuring all students have strong attendance and readiness opportunities.

● Build Partnerships with Parents and Community

Enlist parents and community resources to support your efforts and in the school's continuous improvement plan.

- Parents can support student success by being an active partner with the child's school. Schools should work to develop partnerships with families and ensure that schools support regular attendance, school extension activities, and help remove non-academic barriers.
- Leverage the elementary school Academic and Career Plan Portfolio (ACPP) and parent-signed middle school Academic and Career Plan (ACP) to promote career exploration activities among students and families toward preparation for high school 3E Readiness experiences.
- Using the detailed data analysis and identified school needs, take time to transparently communicate with parents on school needs. Provide parents with the school improvement plans as well as ways to participate in their school.

- Engage local business, workforce, and postsecondary partners to establish readiness and career exploration opportunities for students and leverage potential tutors and school volunteers. Refer to the [3E Readiness resources](#) for more details.

🛑 Monitor Progress Data Using the Continuous Improvement Plan

- Use the [VDOE Educator Support](#) page to develop resources targeted to the school's needs identified in their continuous improvement plan.
- Engage school, division, community, and parent partners regularly to review data, modify school-level planning, select and implement support resources (e.g. Zearn high dosage tutoring), and modify supports based on progress toward planning goals.
- Use communications resources to ensure clear messaging and establish meaningful conversations in and out of the school to inform improvements.
- Individualize supports for each student as much as possible, engaging ALL staff to provide support (teachers, support staff, coaches) to improve academic and non-academic areas of growth.