

VDOE Textbooks and Instructional Materials Expanded Process Timeline-Detailed [September 2024 – January 2025]

| Date/Time | Description |
|--------------------------------|---|
| September 17, 2024 | Consensus Meeting #2: Reviewers will have the opportunity to finalize all consensus documentation for textbooks and instructional materials. Teams maintained Action Plan meetings to include check-ins with the VDOE Mathematics Team to complete reviews for each publisher. |
| September 23, 2024 | VDOE Mathematics Team - Textbooks and Instructional Materials Consensus Forms Review Publishers Preparation Meeting: The VDOE Mathematics Team will begin the process of reviewing the Consensus Forms for each publisher by grade bands. |
| September 23 - October 1, 2024 | VDOE Mathematics Team - Review of Consensus Forms Reviews Window: The VDOE Mathematics Team will complete the transfer of notes and ratings into Consensus Forms for Publishers by COB, October 1, 2024. |
| September 27, 2024 | Notice posted in Town Hall of Public Comment for proposed Mathematics Approved Textbook and Instructional Materials List |
| October 7, 2024, 8:00 am | Publishers Notice: Publishers will be notified of next steps in the review process on October 7, 2024, at 8:00 am via email. All requests for reconsideration (rebuttals) must be received by VDOE no later than 5:00 pm on October 25, 2024. |
| October 24, 2024 | Board Initial Review of proposed Phase I Mathematics Approved Textbook and Instructional Materials List |
| October 27-November 27, 2024 | Public Comment on proposed Mathematics Approved Textbook and Instructional Materials List |
| October 25, 2024, 5:00 pm | Expanded Review: All publishers are to return their rebuttals. |
| October 28, 2024 | VDOE Mathematics Team - Review of Publishers Rebuttals Meeting: The VDOE Mathematics Team will begin the process of reviewing the rebuttals from publishers. |
| October 28 - 30, 2024 | VDOE Mathematics Team - Review of Publishers Rebuttals Window: The VDOE Mathematics Team will complete the review of rebuttals on October 30, 2024, by 3:30 pm. |
| October 31, 2024 | VDOE Mathematics Textbooks and Instructional Materials Debrief: The VDOE Mathematics Team will meet to discuss the final review documents and which publishers will move forward for recommendation to the Board for approval. |
| November 1, 2024, 3:00 pm | Publishers receive notice of recommendation status: Publishers will receive a notice of their recommendation status. |
| December 2024 | Board considers the list of recommended textbooks and instructional materials for final review. |