

Allowable Uses of Federal Funds By Object Code For Parent and Family Engagement

Please note that this document is not all inclusive. Items not listed may be verified by checking the approved application. Specific questions about allowable expenditures should be directed to Melissa Duval at Melissa.Rickey@doe.virginia.gov.

Considerations for the use of federal funds:

- Does the activity meet the intent and purposes of the grant?
- Is the program being implemented evidenced-based or are there data to demonstrate its effectiveness?
- Is the service provided based on needs identified in the comprehensive needs assessment or in the schoolwide plan or strategic plan?
- Do services provided meet the needs of students who are failing, or most at risk of failing to meet state standards?
- Are parents of students involved in the planning of activities?
- Are the service and the cost of the service reasonable?

Object Code: 1000 Personal Services

Allowable:

- Stipends for participating in activities such as planning and conducting parent and family engagement events outside regular employment contract hours associated with the purpose of the grant
- Stipends for division employees who serve as translators/interpreters to translate information related to parent events funded with federal funds to meet the intent and purpose of the grant
- Stipends to pay for childcare to enable parents to attend family and parent engagement activities

Object Code: 2000 Employee Benefits

Allowable:

For allowable costs cited in Object Code 1000.

Object Code: 3000 Purchased/Contracted Services

Allowable:

- Professional development paid directly to the vendor to support the initiatives of the grant including professional development:
 - in evidence-based strategies;
 - to improve student behavior and classroom management;
 - to involve parents in their children's education;
 - to use data to identify barriers to education

- Contracted services to conduct parent and family engagement events related to the initiatives of the grant
- Contracted services for translation services at parent events for the intent and purpose of the grant
- Food for family and parent engagement activities paid directly to the vendor, including a reasonable tip for delivery (total within per diem)
- Conference registrations, hotel, and travel paid directly to the vendor, including to credit card vendors
- Contracted services to pay for childcare to enable parents to attend family and parent engagement activities related to the initiatives of the grant

Object Code: 4000 Internal Services

Allowable:

In-house services that support parent and family engagement events related to the intent and purpose of the grant:

- Snacks/food prepared by the LEA
- Homeless transportation to the approved parent and family engagement event
- Travel expenses for parents to attend school activities

Object Code: 5000 Other Charges

Allowable:

- Reimbursements to individuals for purchases for parent and family engagement events. (A prior approval process in the school division is highly recommended if reimbursement will be made to an individual.)

Object Code: 6000 Materials and Supplies

Allowable:

Training materials and supplies to conduct parent and family events related to the intent and purpose of the grant.

- Snacks and water purchased from a grocery store
- Tablecloths for sanitation purposes

Not Allowable:

- Incentives for attendance or participation
- Decorations
- Materials and supplies to support entertainment activities or that do not have a programmatic purpose
- Promotional items
- Sound or PA system
- Gift cards