# SCNP Memo #2024-2025-15

[](http://www.doe.virginia.gov/administrators/index.shtml)  
**COMMONWEALTH of VIRGINIA   
Department of Education**

DATE: August 26, 2024

TO: Directors, Supervisors, and Contact Persons Addressed

FROM: Sandra C. Curwood, PhD, RDN, ***Sandy***

## **SUBJECT:** **Clarification of Grant Deadline: National School Lunch Program Equipment Assistance Grant Application**

The Virginia Department of Education, Office of School and Community Nutrition Programs (VDOE-SCNP) is publishing this memorandum to clarify that the correct application deadline for the 2024 Equipment Assistance Grant Application is September 5, 2024, at 5:00 p.m., as stated in [SCNP Director’s Memo #2024-2025-05](https://www.doe.virginia.gov/programs-services/school-operations-support-services/school-nutrition/regulations-memos/director-s-memos-on-nutrition).

The Qualtrics email was sent to all public school food authority school nutrition program (SNP) administrators on August 7, 2024. An SNP administrator noted an incorrect application deadline of September 9, 2024, at 5:00 p.m. The correct application deadline for the 2024 Equipment Assistance Grant Application is **September 5, 2024, at 5:00 p.m**.

A follow-up email was sent from noreply@qemailserver.com to SNP administrators on August 13, 2024, with the correct deadline as well.

More information on the Equipment Assistance Grant Application is found in [SCNP Director’s Memo #2024-2025-05](https://www.doe.virginia.gov/programs-services/school-operations-support-services/school-nutrition/regulations-memos/director-s-memos-on-nutrition).

## **Important Dates**

* Application Deadline: September 5, 2024, at 5:00 p.m. EST
* Grant Award Date: October 10, 2024
* Funds Expenditure Deadline: September 30, 2025
* Reimbursement Request Deadline: November 30, 2025

## **For more Information**

For more information on the FFY 2024 NSLP Equipment Grant Application, award process, or application extensions, please contact the SNP policy mailbox at [SNPPolicy@doe.virginia.gov](mailto:SNPPolicy@doe.virginia.gov).

SCC/st