



VIRGINIA BOARD OF EDUCATION

AGENDA ITEM

Agenda Item: C

Date: August 28, 2024

Title: First and Final Review of Revisions to the 2024 Board of Education Meeting Dates for September 2024

Presenter: Jim Chapman, Director of Board Relations

Purpose of Presentation

Review/action required by Board of Education bylaws.

Executive Summary

The 2024 Board of Education Meeting Dates included nine meeting dates.

In addition to the regular schedule proposed in this item, the President may call special meetings of the full Board and its committees, as deemed necessary.

Due to scheduling conflicts, the Board President has requested that the September 2024 meeting dates be reduced to a single-day meeting on September 25, 2024.

September 2024

From: September 25–26, 2024

To: September 25, 2024

Action Requested

Final review: Action requested at this meeting.

Superintendent's Recommendation

The Superintendent of Public Instruction recommends that the Board waive first review and approve the revisions to the 2024 Board of Education meeting dates.

Rationale for Action

As required in Article IV, section 1 of the Board's Bylaws, prior to January of the applicable calendar year, the Board is required to adopt a tentative schedule for regular meetings for the calendar year. Such schedule shall note the term of office for the Boards' officers and when any elections will occur. Such schedule shall be subject to the change, alteration, or adjustment by the Board as it deems appropriate to accommodate the operation of the Board.

Previous Review or Action

No previous review or action.

Background Information and Statutory Authority

Article four of the Board of Education's bylaws articulates the meeting schedule as follows:

Section 1. Regular Meetings. Prior to January of the applicable calendar year, the Board shall adopt a tentative schedule for regular meetings for the calendar year. Such schedule shall note the term of office for the Boards' officers and when any elections will occur. Such schedule shall be subject to the change, alteration, or adjustment by the Board as it deems appropriate to accommodate the operation of the Board. Although it is not a requirement, the Board has generally met monthly except for the months of August and December. Regular meetings are typically held on the fourth Thursday of the month, except as scheduled to avoid holidays or other events of interest to the Board.

Section 2. Special Meetings. A special meeting of Board members may be called by the President in his or her sole discretion. In the absence of the President, the Vice President or Secretary, upon written request to the Secretary by five or more members of the Board, shall call a special meeting. No business other than that specified in the notice of the meeting shall be transacted at any special meeting of the Board.

Section 3. Standing Committee Meetings. Meetings of the Board's standing committees shall generally be scheduled on the day before the Board's regular meeting, as needed. The President or the Chair of the standing committee may call a meeting of a Board's standing committee.

Section 4. Attendance at Meetings. Board members are expected to attend all regular meetings, special meetings, and standing committee meetings for which they are a member. If a Board member is unable to attend a meeting called in accordance with these bylaws, he or she shall promptly notify the Secretary.

Implementation and Communication

Upon adoption by the Board, the revised 2024 Board of Education meeting date will be posted to the Board of Education's website. A calendar invitation will also be sent to the Board.

Impact on Fiscal and Human Resources

Funding to support the expenses related to the meetings of the Board is provided from the Department of Education's general operating budget, which is appropriated by the General Assembly. This decision has no impact on fiscal or human resources.