



COMMONWEALTH of VIRGINIA  
Department of Education

August 7, 2015

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

**SUBJECT: English Language Development (ELD) Standards: Customizing Instruction for English Language Learners (ELLs) Training**

As part of the Virginia Department of Education's ongoing effort to ensure compliance with Section 3111(b)(2) of the *Elementary and Secondary Education Act of 1965* (ESEA), a two-day training titled *English Language Development (ELD) Standards: Customizing Instruction for English Language Learners (ELLs)* will be held at the following site on the dates specified below:

Date and Time	Training Location and Lodging Information
Monday and Tuesday November 16-17, 2015 8 a.m. – 4:30 p.m.*	The Hotel Roanoke & Conference Center 110 Shenandoah Avenue Roanoke, Virginia 24016 (540) 985-5900

\*Note: Registration begins at 7:30 a.m.

The training is open to all Virginia educators working with ELLs, including content-area classroom teachers with little or no experience with ELD standards. Participants will gain an understanding of the components of the ELD standards and framework. Participants will:

- Describe the components of the ELD standards and framework;
- Use the performance definitions to identify language expectations of instructional tasks;
- Identify the elements of a Model Performance Indicator (MPI);
- Define what language differentiation means in the instruction and assessment of ELLs;
- Describe how content, product, process and environment are taken into account for language differentiation; and
- Describe how scaffolds and supports engage ELLs at various levels in the language and content of a lesson.

Additional information including an online registration link and lodging details can be found at the following link: <http://www.cpe.vt.edu/reg/eld1>. The Office of Continuing and Professional Education at Virginia Tech will manage online registration. **The deadline for registration is Monday, November 9, 2015.**

**Lodging Costs:** A limited block of hotel rooms for those outside of a fifty-mile radius of the training location will be paid by the Department. The room cost will be master-billed to the Department upon departure.

**Room reservations must be made by Friday, October 16, 2015. It is the responsibility of attendees to make their own reservations.** To reserve a room, call the lodging information provided in the chart above and reference “Virginia Department of Education, English Language Development Standards: Customizing Instruction for English Language Learners Training.”

**Authorized Expenses:** Evening meals, parking, and travel costs are the responsibility of attendees; however, these expenses are authorized activities and may be charged to local Title I, Part A; Title I, Part C; Title II, Part A; or Title III, Part A, budgets. Materials, breakfast, and lunch will be provided.

**Cancellation:** If participants need to cancel their hotel reservations, please contact the hotel directly, as well as Christy Wallace, the Virginia Tech registrar, no later than Monday, **November 9, 2015** at [wallacec@vt.edu](mailto:wallacec@vt.edu) or (540) 231-6735.

For questions, please contact Judy Radford, ESL professional development coordinator, at [Judy.Radford@doe.virginia.gov](mailto:Judy.Radford@doe.virginia.gov) or (804) 786-1692.

SRS/jr