



COMMONWEALTH of VIRGINIA
Department of Education

June 26, 2015

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

SUBJECT: Revision in License Renewal Requirements

As you are aware, the 2015 General Assembly passed House Bill [1320](#) that amended requirements for license renewal as follows:

Every person seeking renewal of a license shall complete all renewal requirements, including professional development in a manner prescribed by the Board, except that no person seeking renewal of a license shall be required to satisfy any such requirement by completing coursework and earning credit at an institution of higher education.

On or after July 1, 2015, license holders will not be required to take a college or university course to renew a Board of Education license. License holders will need to complete 180 professional development points and all other renewal requirements set forth in regulation and statute. The process to change the *Licensure Regulations for School Personnel* to conform to the statute has commenced. The *Licensure Renewal Manual* also will be revised to reflect this change.

If you have any questions, please do not hesitate to contact Mrs. Patty S. Pitts, assistant superintendent for teacher education and licensure, by telephone at (804) 371-2522 or by e-mail at Patty.Pitts@doe.virginia.gov

SRS/psp