

VIRGINIA DEPARTMENT OF EDUCATION
 LABORATORY SCHOOLS COMMITTEE
 COMPLETENESS AND COMPLIANCE REPORT

	CRITERION ELEMENTS	CRITERION MATCH	OVERALL VDOE COMMENTS	RUBRIC RATING
ELEMENT 1: EXECUTIVE SUMMARY				
1	Provided a description of the need and purpose of the Lab School.	Yes	To establish a high school career academy for 10th-12th graders to serve as a "pipeline" for preparing future healthcare professionals to meet the workforce shortages in Southwest Virginia. The national healthcare workforce shortages have been well documented and are prevalent across all healthcare disciplines and settings; however, these workforce shortages are even greater in the rural Appalachian regions of Southwest Virginia.	Operational/Ready to Implement
2	Indicates a clear description of the goals and objectives of the Lab School.	Yes		Operational/Ready to Implement
3	Summarizes the instructional plan for the Lab School.	Yes	The healthcare career-focused coursework in the proposed SWVA-HEALS program will be taught by an interdisciplinary team of faculty and will be designed to help students connect their "academic learning to real-world healthcare applications."	Operational/Ready to Implement
4	Overview of the sustainability plan for the Lab School.	Yes		Operational/Ready to Implement
ELEMENT 2: MISSION AND VISION				
1	A description of the Lab School's mission and vision and how it is consistent with the Virginia Standards of Quality (SOQ), the Virginia Standards of Learning (SOL), and the Virginia Regulations Establishing Standards for Accrediting Public Schools in Virginia (SOA). (See § 22.1-349.3 of the Code of Virginia.)	Yes	Mission To work collaboratively with regional education, healthcare, and community partners to provide a rigorous, high-quality learning environment that promotes increased awareness of potential healthcare careers and prepares college- and career-ready students to pursue the required college degrees and professional credentials that lead to healthcare careers. Vision To establish an academic pipeline for preparing future healthcare professionals to meet the healthcare workforce needs in Southwest Virginia. The SWVA SWVA-HEALS program will meet and/or exceed the Virginia Standards of Quality, the Virginia Standards of Learning, and the Virginia Regulations Establishing Standards for Accrediting Public Schools in Virginia by providing a curriculum that is designed to offer dual enrollment or concurrent courses. These courses will provide experiential learning opportunities, develop critical thinking skills, problem solving skills, creative thinking, communication skills, and collaboration skills.	Operational/Ready to Implement
2	A description of any specific area of academic concentration.	Yes	Preparation for health care careers	Operational/Ready to Implement
3	The Lab School's core philosophy.	Yes	To work collaboratively with our education, healthcare, and community partners to "grow our own" future healthcare professionals to meet the healthcare workforce shortages in Southwest Virginia.	Operational/Ready to Implement
4	Information about the Lab School's targeted student population.	Yes	Students from partner school divisions in SWVA. Application notes High School enrollment and school numbers from each LEA and information regarding health district data and health professional shortage areas but no details on specific students identified for participation in program and offerings. Revision added required detail (p. 14).	Operational/Ready to Implement

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ELEMENT 3: EDUCATIONAL PROGRAM				
1	A description of the Lab School's academic program and how it is aligned with state standards.	Yes		Operational/Ready to Implement
2	An overview of the curriculum, and teaching methods to be used at the Lab School and a description of the learning environment and instructional strategies to be used at the Lab School, including scientifically research-based instructional strategies to ensure that student engagement and achievement are occurring.	Yes	Incorporates the "career academy" educational model, which has been shown to effectively prepare 10th-12th grades students for healthcare-related college and career pathways. More importantly, healthcare focused career academies involving 10 th -12 th graders have consistently demonstrated positive outcomes including increased health literacy, increased awareness of health career options, and students' intentions to pursue education pathways to healthcare careers.	Operational/Ready to Implement
3	A plan for using internal and external assessments to measure and report student progress in accordance with the SOL.	Yes	This part of the application could be improved with the addition of information on how/when student progress from assessments will be provided to students/families by the lab school.	Operational/Ready to Implement
4	A description of plans for identifying, evaluating, and successfully serving students with disabilities, students who are English Language Learners, students who are academically behind, and gifted students. Such plans must comply with applicable laws and regulations.	Yes	The faculty of SWVA-HEALS will work directly with the four participating school divisions to identify, evaluate, and support students with disabilities, English Language Learners, students who are academically behind, and gifted students. These partnerships will ensure students are served via Individualized Education Plans, Language Instruction Educational Programs, 504 Plans as required.	Operational/Ready to Implement
5	An explanation of the procedures for corrective actions needed in the event that pupil performance at the Lab School falls below the standards outlined in the SOA. (See Part VIII of the SOA.)	Yes	Student performance will be monitored by the faculty and administration of SWVA-HEALS. Scheduled conferences will be held with each student on regular intervals. Academic counseling will be provided and resources will be shared to assist all students who demonstrate an academic need. Base high school counselors, mentors from the E&H Health Sciences graduate programs, school administrators, faculty, and parents will collaborate to provide support to each student. In the event that a student is unable to meet the demands of dual enrollment coursework after exhausting all support, the student and parents may choose to have the student withdraw from the program and return to his/her base high school.	Operational/Ready to Implement
6	Information regarding the minimum and maximum enrollment per grade for the full term of the contract as well as class size and structure for each grade. (See § 22.1-253.13:2 of the Code of Virginia.)	Yes	SWVA-HEALS will phase in the admission of the 10th-12th grade cohorts over a three-year period to maximize student outcomes and to promote program sustainability. At the time of submission of the College Partnership Lab School Planning Grant, it was initially planned to limit the first cohort of 10th graders to 8 students per school division for a total of 32 students. After evaluating suggestions from the Lab School Planning Grant Funding Evaluation Review Committee, consideration was given to the potential for expanding the size of the initial and/or subsequent cohorts as part of the Planning Grant phase of this project. This exploration process, coupled with the greater than expected initial student interest, has led to an agreement to prepare 50 students for acceptance in the inaugural cohort to begin in the fall of 2024 as eleventh grade students. They anticipate admitting 40 to 50 10th grade students to the SWVA-HEALS program in each subsequent year throughout the full term of the contract. When fully implemented in Year 2 (AY 2025-2026), the SWVA-HEALS program anticipates enrolling up to 150 students across all 3 grade levels. The 2025-2026 academic year will also mark the graduation of the inaugural SWVA-HEALS cohort of 50 students. The annual enrollment projections are expected to continue through the full term of the VDOE contract (AY 2027-2028) and beyond. By the end of the 2027-2028 school year, the SWVAHEALS program expects to have graduated 3 cohorts of 40-50 students for a total number of graduates ranging from 130-150 students.	Operational/Ready to Implement
7	The proposed calendar and sample daily schedule.	Yes		Operational/Ready to Implement

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8	A description of the performance-based goals and related measurable educational objectives to be achieved by the Lab School. (See § 22.1-253.13:1 B of the Code of Virginia.)	Yes		Operational/Ready to Implement
9	For each grade or course in the Lab School, please provide a detailed description of how the SOL and the corresponding SOL Curriculum Framework will be used as the foundation for curricula to be implemented. Include within the description how the goals and objectives of the curricula will meet or exceed the SOL, address student performance standards, relate to state and federal assessment standards, and include measurable student outcomes. (See http://www.doe.virginia.gov/testing/index.shtml on the Department's website for more information about the SOL.)	Yes	This applicant relies on students completing most, if not all, of their core courses and graduation requirements at their home high school.	Operational/Ready to Implement
10	A description of the Lab School's assessment plan to obtain student performance data, which would include how these data will be used to monitor and improve achievement and how program effectiveness will be measured. The Applicant must also provide benchmark data for how student achievement will be measured over a specified period of time. The Applicant must address how these data will be established and documented in the first year of operation and how the data will be measured over the successive four-year period before the contract of such school is renewed by the Board. The benchmark data should address targets for student improvement to be met each year.	Yes		Operational/Ready to Implement
11	A description of any assessment other than the SOL that may be used to measure progress during the academic year.	Yes	This applicant detailed steps that will be taken if/when a student in the school is not meeting the expectations of the program. There is not any specific mention of any other assessments, beyond the SOL, that will be used to measure student academic progress during the year. Revisions indicate additional assessments for academic progress measurement.	Operational/Ready to Implement
12	A detailed description of any alternative accreditation plan, in accordance with the SOA (8VAC20-131-420), for which the Lab School will request approval from the Board. (if applicable)	Yes	This applicant does not require an alternative accreditation plan.	Operational/Ready to Implement
13	A general description of any incentives/partnerships that the Lab School intends to have with school divisions to enhance both the educational program of the Lab School and the partnering school division(s). (if applicable)	Yes	Coursework will be dual enrollment and students will have the opportunity to acquire transferable college credits as high school students. Emory and Henry College has promised early and guaranteed admittance to all students who successfully complete the SWVA-HEALS program	Operational/Ready to Implement
14	If the Lab School plans to use virtual learning in its educational program, a description of how virtual learning will be used and estimates of how many students will participate. (if applicable)	Yes		Operational/Ready to Implement
ELEMENT 4: GOVERNANCE				
1	Background information on the proposed founding governing board members and, if identified, the proposed school leadership and management team. (See § 22.1-299.2 B of the Code of Virginia.)	Yes		Operational/Ready to Implement

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2	A chart that clearly presents the Lab School's organizational structure, including lines of authority and reporting between the governing board, staff, any related bodies (such as advisory bodies or parent and teacher councils), the Board, and any external organizations that will play a role in managing the school.	Yes		Operational/Ready to Implement
3	A clear description of the roles and responsibilities for the governing board, the Lab School's leadership and management team, and any other entities shown in the organization chart. This includes a description of the functions, roles, and duties of the governing board and its proposed composition and bylaws. The description must detail the specific role of the governing board in the operation and oversight of the Lab School.	Yes		Operational/Ready to Implement
4	A description of the governing board's relationship with the affiliated public or private institution of higher education and its Board of Visitors, any local school boards, parents, and community organizations.	Yes	MOUs included in attached appendix	Operational/Ready to Implement
ELEMENT 5: MANAGEMENT STRUCTURE				
1	Staffing chart for the Lab School's first year and a staffing plan for the term of the contract.	Yes		Operational/Ready to Implement
2	Plans for recruiting and developing Lab School leadership and staff.	Yes		Operational/Ready to Implement
3	A description of the academic/professional experience/qualifications of the Lab School's leadership and proposed faculty who will teach at the Lab School.	Yes		Operational/Ready to Implement
4	An assurance that the Applicant will meet the conditions in § 22.1-349.9 of the Code of Virginia, which states that "teachers who work in a college partnership laboratory school shall hold a license issued by the Board or, in the case of an instructor in the Board-approved teacher education program of the institution of higher education, be eligible to hold a Virginia teaching license. Teachers working in a college partnership laboratory school shall be subject to the requirements of §§ 22.1-296.1, 22.1-296.2, and 22.1-296.4 that are applicable to teachers employed by a local school board."	Yes	All teaching faculty in SWVA-HEALS will demonstrate the necessary qualifications to instruct in their discipline based on the guidance of SACSOC and the Virginia Community College System. According to the VCCS policy manual, faculty teaching associate degree courses designed for transfer to a baccalaureate degree must have a doctoral or master's degree in the teaching discipline or master's degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline). [This does not say they will hold a Board license.] Revision indicates that faculty are currently instructing as eligible dual enrollment instructors as part of established agreements with partnering school divisions; additional revisions indicate that higher ed faculty teaching in the lab school will hold a valid Virginia K12 license effective operational start of SWVA-HEALS	Operational/Ready to Implement
5	The Lab School's leadership and teacher employment policies, including performance evaluation plans. Such performance evaluation plans must be consistent with the policies of the institution of higher education.	Yes	All staff, including the leadership team, hired specifically to be included on the staff of the SWVA-HEALS program will be employees of Emory and Henry College. These staff members will be evaluated using the performance evaluation of the college. Teachers in the program will be evaluated with the evaluation process of the employing Community College, Emory and Henry College, or the employing institution. The administration of the SWVA-HEALS program will provide ongoing instructional feedback to the employing institutions and will be included as a part of the evaluation process, but ultimately, the institution where the employee is a full-time employee will have evaluation authority. Each institution of higher education, Emory and Henry, Virginia Highlands Community College, and Wytheville Community College, have employment policies. These policies are provided to the employees at their hiring and are available online. These documents are in APPENDIX F.	Operational/Ready to Implement
6	A plan that addresses the qualifications of the teachers and administrators at the Lab School, including compliance with state law and regulations regarding Board licenses and endorsements. (See § 22.1-349.9 of the Code of Virginia.)	Yes	Please provide more detail as it relates to the K12 eligibility of HEALS administrators in addition to their E&H/post secondary eligibility; revisions provided to include required details related to K12 eligibility.	Operational/Ready to Implement

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7	A plan to provide high-quality professional development programs. (See § 22.1-253.13:5 of the Code of Virginia.)	Yes		Operational/Ready to Implement
8	Provisions for the evaluation of staff at regular intervals.	Yes	Evaluation will take place according to the annual evaluation policies applicable to the employing institution	Operational/Ready to Implement
9	Provisions for a human resource policy for the Lab School that is consistent with state and federal law.	Yes		Operational/Ready to Implement
10	An explanation of any partnerships or contractual relationships central to the Lab School's operations or mission, including information regarding any partnerships with school divisions to provide educational or ancillary services. Contractual relationships include procuring the services of an education management organization, food services, transportation, school health services, custodial services, and security services. (See § 22.1-349.3 C of the Code of Virginia.)	Yes	Expand language related to food service-detail how students will receive meals in the context of the HEALS instructional day; is the health services dimension of the HEALS on site experience guided by MOU or division training? Clarify those parameters. Revisions included expanded language to meet criterion	Operational/Ready to Implement
11	Notification to all Lab School employees of the terms and conditions of employment.	Yes		Operational/Ready to Implement
12	Information and materials indicating how parents, the community, and other stakeholders were involved in developing the application for the Lab School. A description of how parental involvement will be used to support the educational needs of the students, the Lab School's mission and philosophy, and its educational focus.	Yes	Extensive outreach has taken place with all involved parties.	Operational/Ready to Implement
13	Plans and timelines for student recruitment and an open enrollment process for any child who is a resident of the Commonwealth, including lottery procedures if sufficient space is unavailable. Please include a description of the lottery process to be used to determine Lab School enrollment on a space available basis and a timeline for when the lottery process will begin for the first academic year of enrollment and when parents will be notified of the outcome of the lottery process. (See § 22.1-349.3 of the Code of Virginia.)	Yes		Operational/Ready to Implement
14	Any enrollment-related policies and procedures that address special situations, such as the enrollment of siblings and children of faculty and founders and the enrollment of nonresident students, if applicable. Consistent with a Lab School's mission and purpose that may address special populations of students, the Applicant must indicate how to ensure that community outreach has been undertaken so that special populations are aware of the formation of the Lab School and that enrollment is open to all students residing in the Commonwealth. Pursuant to § 22.1-349.3 B of the Code of Virginia, enrollment in a Lab School "shall be open through a lottery process on a space-available basis to any student who is deemed to reside within the Commonwealth. A waiting list shall be established if adequate space is not available to accommodate all students whose parents have requested to be entered in the lottery process. Such waiting list shall also be prioritized through a lottery process, and parents shall be informed of their student's position on the list."	Yes	Ensure that response language is aligned with requirement that lab school is "open to all students in the commonwealth". Revision indicates that the lab school is open to all students in the commonwealth; please ensure that any prerequisites (dual enrollment/GPA requirements) do not interfere with this requirement in this and in other areas of the application; revisions address concerns related to prerequisites.	Operational/Ready to Implement
15	A model Student Code of Conduct policy that addresses student behavior, discipline, and participation in school activities. The plan should identify the role of teachers and administrators in discipline and mentoring. The plan must also identify disciplinary policies for special education students..	Yes	Notes Appendix H. Which contains a document headed Emory and Henry College, Southwest Virginia Healthcare Excellence Academy Lab School Student Code of Conduct 2024. Upon review this document requires students to be held accountable to their student code of conduct in their local school division. There is no additional information regarding how behavior/discipline data will be collected and shared by the program with the appropriate LEA. Revision provides additional detail; code of conduct appendix revised and replaced.	Operational/Ready to Implement

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16	A detailed Lab School start-up plan that identifies tasks, timelines, and responsible individuals.	Yes		Operational/Ready to Implement
17	A description of co-curricular and extracurricular programs and how these programs will be funded and delivered.	Yes		Operational/Ready to Implement
18	A general description of any operational incentives/partnerships that the Lab School intends to have with school divisions to enhance both the educational program of the Lab School and the partnering school division(s).	Yes	All students will have the opportunity to earn dual enrollment credits that are transferable to Emory and Henry College or other transfer institutions. Students may use these credits to achieve an associates' degree through one of the partnering community colleges. Emory and Henry College has agreed to provide the SWVA-HEALS students who complete the program with preferential enrollment.	Operational/Ready to Implement
ELEMENT 6: FINANCIAL AND OPERATIONS INFORMATION				
1	A description of the Lab School's financial plan and policies, including financial controls and audit requirements in accordance with generally accepted accounting principles.	Yes	The annual budget for xCEL will be prepared by the xCEL Director, reviewed by the Governing (Advisory) Board and approved by the college administration. xCEL financial controls, administration and audits will be handled by the CVCC Finance and Administration Department, which adheres to the Accounting and Fiscal Management policies and procedures of VCCS. The accounting system in place at CVCC is Oracle Peoplesoft v9.1. A separate fund is used to track state grants and contracts. Unique department codes are created for each grant or contract to track financial activity, both receipts and disbursements. Account codes are used to group and track the functional expenses with each department code. Annual audits are done by the Virginia Auditor of Public Accounts which are prepared in accordance with Generally Accepted Accounting Principles (GAAP). For additional detail, please refer to the VCCS Policy Manual, Section 4, Administration and Finance located here: VCCS Policy Manual, Section 4	Operational/Ready to Implement
2	Start-up and five-year budgets with clearly stated assumptions and information regarding projected revenues and expenditures.	Yes	5-year spending plan is provided, but no assumptions about enrollment make it difficult to determine reasonableness of the operational per-pupil funding request. Added detail related to enrollment and per-pupil funds. Revisions include amended 4-year spending plan with 1 year sustainability plan to account for year 5 of operations without lab school grant funding.	Operational/Ready to Implement
3	Start-up and five-year cash flow projections with clearly stated assumptions and indications of short- and long-term sources of revenue.	Yes	Cash-flow projections not provided. Added detail related to enrollment and per-pupil funds	Operational/Ready to Implement
4	Evidence of anticipated fundraising contributions, if applicable.	Yes	No information provided. Added detail in revision related to anticipated fundraising.	Operational/Ready to Implement
5	A description of the insurance coverage that the Lab School will obtain. Types of insurance include general liability, health, and property.	Yes	No information provided. Detail provided in revision related to insurance coverages	Operational/Ready to Implement
6	A justification for each type of insurance coverage sought and evidence that the Applicant has consulted with the affiliated public or private institution of higher education to ensure that the level of coverage is satisfactory.	Yes	No information provided. Provided in revisions.	Operational/Ready to Implement

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7	A sound facilities plan, including backup or contingency plans. Facilities information includes (1) the provision of suitable instructional space; (2) provisions for library services; (3) provisions for the safe administration and storage of student records and medications; (4) information regarding compliance with building and fire codes and compliance with the federal Americans with Disabilities Act; (5) general information on emergency evacuation plans; (6) information regarding site location and preparation; (7) the structure of operation and maintenance services; and (8) financial arrangements for facilities, including any lease arrangements with school divisions or other entities and whether debt will be incurred.	Yes	Application only includes evacuation plans. Photographs of instructional space and labs are provided without narrative. Narrative provided and additional detail in application	Operational/Ready to Implement
8	A description of whether transportation services will be provided. If transportation is to be provided, please indicate whether the Lab School will contract for transportation with the local education agency or another entity. Please indicate whether transportation will be provided to all students attending the Lab School.	Yes	The student code of conduct outlines some general provisions related to transportation. Home high schools will be responsible for transportation.	Operational/Ready to Implement
9	A description of transportation services for students with disabilities. (Section 22.1-221 A of the Code of Virginia states that "[e]ach disabled child enrolled in and attending a special education program provided by the school division pursuant to any of the provisions of § 22.1-216 or § 22.1-218 shall be entitled to transportation to and from such school or class at no cost if such transportation is necessary to enable such child to obtain the benefit of educational programs and opportunities.")	Yes	The transportation section of the student code of conduct does not specifically address transportation for students with disabilities. Additional detail provided in revision.	Operational/Ready to Implement
10	A description of food service operations and all other significant operational or ancillary services to be provided.	Yes	No information provided. Additional detail provided in revision.	Operational/Ready to Implement
ELEMENT 7: PLACEMENT PLAN				
1	Identification of a member of the Lab School's leadership who will serve as a single point of contact for all activities that may need to take place for the Lab School to close, including but not limited to, the transfer of students to another school, the management of student records, and the settlement of financial obligations. Please include contact's name, title, email address, and phone number.	Yes	Dr. Lou Fincher Senior Vice President and Dean of the School of Health Sciences, Emory and Henry College lfincher@ehc.edu 276-944-6341	Operational/Ready to Implement
2	A notification process for parents/guardians of students attending the Lab School and teachers and administrators of the termination or revocation of the contract.	Yes	Notification of the termination or revocation of the contract would not be taken lightly. Any notification of parents or guardians, teachers and staff would be accomplished by a face-to-face meeting with the students and parents/guardians. This meeting would be with the Executive Director and the Assistant Director and may include other partnering entities' leadership. These meetings would provide a detailed plan for the educational future of the students.	Operational/Ready to Implement
3	A notification process to parents/guardians of students attending the Lab School of alternative public school placements within a set time period from the date of termination or revocation of the contract.	Yes	Notification of the termination or revocation of the contract would not be taken lightly. Any notification of parents or guardians, teachers and staff would be accomplished by a face-to-face meeting with the students and parents/guardians. This meeting would be with the Executive Director and the Assistant Director and may include other partnering entities' leadership. These meetings would provide a detailed plan for the educational future of the students. Students would revert back to the standard programs of their home high school that are provided by the respective school divisions should the revocation of the contract terminate the SWVA-HEALS program.	Operational/Ready to Implement

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4	Provisions for ensuring that student records are provided to the parent or guardian, or another school identified by the parent or guardian within a set time period. If the student transfers to another school division, provisions for the transfer of the student's record to the school division to which the student transfers upon the request of that school division. (See § 22.1-289 of the Code of Virginia).	Yes	The student's secondary academic record lies with the school division where the student resides. Grades from the SWVA-HEALS program (community colleges, governor's school, etc.) are reported to the counseling office at the base high school each semester. The home high school has the responsibility to share records with parents as requested. If a student transfers from the school to another school division outside of the four divisions served by the SWVA-HEALS program, the respective grades/transcripts/records will be sent as requested by the parents or receiving school district. High school transcripts are requested from the home-based high school. Should a student transfer from one high school to another that is included in the four divisions served by the SWVA-HEALS program, the student would be eligible to continue to participate in the program from the new high school.	Operational/Ready to Implement
5	A placement plan for Lab School employees that details the level of assistance to be provided within a set period of time from the date of closure.	Yes	Employees will follow the existing termination/existing policies and procedures in place at Emory and Henry College, Virginia Highlands Community College, or Wytheville Community College respectively. [Lacks details on the level of assistance] Detail provided in revision.	Operational/Ready to Implement
6	A close-out plan related to financial obligations and audits, the termination of contracts and leases, and the sale and disposition of assets within a set period of time from the date of closure. The plan shall include the disposition of the Lab School's records and financial accounts upon closure.	Yes	Article VIII of the bylaws provides information related to insolvency and voluntary dissolution. Detail provided in revision.	Operational/Ready to Implement
ELEMENT 8: OTHER ASSURANCES AND REQUIREMENTS				
1	A description of the Lab School's policies and procedures for compliance with the federal Family Educational Rights and Privacy Act and records retention schedules consistent with guidance issued by the Library of Virginia.	Yes	Each of the partnering institutions have established policies and procedures for compliance with FERPA and records retention schedules issued by the Library of Virginia. The SWVA-HEALS program will follow these policies. Records for SWVA-HEALS students will be maintained during their enrollment and will be returned to their home schools upon completion or termination of enrollment in the program. [Description is not provided. Links to policies and procedures are not provided. No Appendix is not listed.] Detail and appendix provided in revision.	Operational/Ready to Implement
2	Evidence that the proposed Lab School programs, services, and activities will operate in accordance with all applicable federal and state laws and regulations, including the Virginia Freedom of Information Act.	Yes	SWVA-HEALS will be fully compliant with the Virginia Freedom of Information Act. Each of the partnering organizations has a policy to ensure compliance. These policies are included in APPENDIX M. Detail and appendix provided in revision.	Operational/Ready to Implement
3	A listing of all waivers to state regulations needed for the Lab School at the time of its opening. This does not preclude a Lab School from requesting additional waivers once the Lab School is operational.	Yes	At the time of opening, SWVA-HEALS is not requesting any waivers to state regulations. This will be evaluated each semester/year as the school divisions may identify areas of difficulty for students to build schedules for the SWVAHEALS program and their home schools. The SWVA-HEALS program is committed to providing summer instruction for students through the community colleges to assist the students in meeting scheduling needs.	Operational/Ready to Implement

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4	A description of any collaborative partnerships that may be made with public school divisions to enhance opportunities for all Virginia students, from preschool to postsecondary. An educational program provided to students enrolled in a public school division pursuant to a collaborative partnership between the Lab School and the public school division shall be considered to be the educational program of the public school division for purposes of the SOA. (See § 22.1-349.3 G of the Code of Virginia.)	Yes	Currently, Virginia Highlands Community College partners with the City of Bristol Public Schools, Washington County Public Schools, and Northwood High School and Chilhowie High School from Smyth County Public Schools to provide academic programming for their students. Wytheville Community College partners with Marion Senior High School from Smyth County Public Schools and all of the high schools in Wythe County Public Schools to provide academic programming opportunities for their students. Both of these established partnerships offer opportunities for students to take dual enrollment courses or college courses that may become transferable credits, certificates, or degrees in a variety of subjects. These programs are open to all qualified students. SWVAHEALS will offer specialized pathways in the medical field combining dual enrollment courses, concurrent enrollment courses, and experiential learning opportunities.	Operational/Ready to Implement
5	A description of all agreements that the Applicant may need in the contract with the Board related to the release of the Lab School from state regulations, consistent with the requirements in § 22.1-349.3 B of the Code of Virginia, including the approval of an Individual School Accreditation Plan. Section 22.1-349.4 of the Code of Virginia states that "[i]f the college partnership laboratory school application proposes a program to increase the educational opportunities for at-risk students, the Board of Education may approve an Individual School Accreditation Plan for the evaluation of the performance of the school."	Yes	and all of the high schools in Wythe County Public Schools to provide academic programming opportunities for their students. Both of these established partnerships offer opportunities for students to take dual enrollment courses or college courses that may become transferable credits, certificates, or degrees in a variety of subjects. These programs are open to all students. SWVAHEALS will offer specialized pathways in the medical field combining dual enrollment courses, concurrent enrollment courses, and experiential learning opportunities.	Operational/Ready to Implement
6	A description of how the Applicant and members of the governing board will disclose any conflicts of interest, which would include a personal interest in any transactions involving the Lab School, including information regarding the frequency with which such disclosures will be made. (See § 2.2-3114 of the Code of Virginia.)	Yes	The SWVA-HEALS Governing Board will adopt a policy to require any conflicts of interest from the governing board to be disclosed in a timely manner. A draft policy is included in APPENDIX N.	Operational/Ready to Implement
7	Conflict of interest disclosure(s) by the Applicant and/or members of the governing board in the proposed Lab School. This includes any relationships that parties may have with vendors performing services at the Lab School.	Yes	There are no conflicts of interest that have been identified at this time.	Operational/Ready to Implement