

College Partnership Laboratory School Standing Committee Meeting Draft Minutes

Monday, November 6, 2023

The College Partnership Laboratory Schools Standing Committee (Standing Committee) met in the conference room on the 22nd Floor of the James Monroe Building, 101 North 14th Street, Richmond, VA 23219.

Committee Members

Ms. Joan Wodiska, Chair – Attended in-person	Dr. Pam Moran, Vice Chair – Attended in-person
Mr. John Bailey – Attended in-person	Mr. Bill Hansen – Attended virtually
Mr. Andy Rotherham – Attended virtually	

The Chair of the Standing Committee, Joan Wodiska, called the meeting to order at 10:00 a.m. Mr. Hansen and Mr. Rotherham participated in the meeting remotely with the permission of the Chair, Ms. Wodiska.

MOMENT OF SILENCE

Ms. Wodiska asked for a moment of silence.

PLEDGE OF ALLEGIANCE

The recitation of the Pledge of Allegiance followed the moment of silence.

Ms. Wodiska requested an amendment to the agenda to include adding a meeting on December 1, 2023, to the Committee's calendar of meetings. Mr. Bailey made a motion to approve the proposed amended agenda. Dr. Moran seconded the motion. This motion was properly seconded and carried unanimously.

The October meeting minutes were approved by the Committee as distributed.

PUBLIC COMMENT

There were no sign-ups for public comment prior to the meeting.

ACTION/DISCUSSION ITEMS

A. Addition of December 1, 2023, to the Lab School Committee's Calendar of Meetings

The Virginia Board of Education has added a meeting in December; therefore, an additional meeting of the Lab School Committee is proposed for December 1, 2023, to consider any applications and to allow for continued advisement to the Virginia State Board of Education.

Mr. Bailey made a motion to approve the request to add a Lab School Committee meeting on December 1, 2023. The motion was properly seconded and carried unanimously.

A. Presentation from Dr. Jill Sarada, Fanny Edell Falk Laboratory School

Dr. Andy Armstrong, Assistant Superintendent of Strategic Innovation, presented this item to the Standing Committee. Dr. Jill Sarada, Director of the Falk Laboratory School, gave an informative presentation on the history, structure, and resources of the Falk Laboratory School.

B. Final Review of College Partnership Laboratory School Application from Germanna Community College

Dr. Andy Armstrong, Assistant Superintendent of Strategic Innovation, presented this item to the Standing Committee. Representatives from James Madison University attended to answer any questions from the Committee. Dr. Armstrong updated the Standing Committee regarding the laboratory school applications from Germanna Community College and Culpeper, Orange, Madison, Clarke, Fauquier, Frederick, Page, Rappahannock, Shenandoah, and Warren counties, and the city of Winchester.

Dr. Armstrong indicated that the applicants have an operational dual enrollment program with a sustainable governance structure, including a sustainable financial model for the operation of the lab school program. After working collaboratively with the applicant, the Virginia Department of Education recommended that the Standing Committee endorse the application for approval and refer it to the Board of Education for review.

Mr. Bailey made a motion to recommend and refer the application for this lab school to the Virginia Board of Education. The motion was properly seconded and carried unanimously.

C. Final Review of College Partnership Laboratory School Application from the University of Mary Washington

Dr. Andy Armstrong, Assistant Superintendent of Strategic Innovation, presented this item to the Standing Committee. Representatives from Stafford County Public Schools and the University of Mary Washington were in attendance to answer any questions from the Committee. Dr. Armstrong updated the Standing Committee regarding the completion and compliance of the College Partnership Laboratory School Application for the Academy of Technology and Innovation at the University of Mary Washington. After working collaboratively with the applicant, the Virginia Department of Education, recommended that the Standing Committee endorse the application for approval and refer it to the Board of Education for review.

Mr. Bailey made a motion to recommend and refer the application for this lab school to the Virginia Board of Education. The motion was properly seconded and carried unanimously.

D. First Review of College Partnership Laboratory School Application from George Mason University

Dr. Andy Armstrong, Assistant Superintendent of Strategic Innovation, presented this item to the Standing Committee. Representatives from Northern Virginia Community College and George Mason University gave an informative presentation to the Standing Committee about the George Mason University Accelerated College and Employability Skills (ACCESS) Academy. This lab school's mission is to "Provide new innovative pathways for traditionally underserved students toward high-demand, well-compensated careers, while simultaneously working toward two- and four-year degrees to maximize their earning potential over their work life."

Mr. Hansen made a motion to approve the application for the first review and release for the public comment period. The motion was properly seconded and carried unanimously. Ms. Wodiska requested that the VDOE post the application for a ten-day public comment period in accordance with the Standing Committee's procedures and compile any comments received, review those comments, and present those comments to the Standing Committee for consideration upon second review at the December meeting.

PRESENTATIONS/WRITTEN REPORTS

E. Update on Planning Grant Expenditures

Dr. Andy Armstrong, Assistant Superintendent of Strategic Innovation, presented this item to the Standing Committee. The material for this item can be found on [the College Partnership Laboratory School's page on the VDOE website](#).

F. College Partnership Laboratory School Application Pipeline

Dr. Andy Armstrong, Assistant Superintendent of Strategic Innovation, presented this item to the Standing Committee. The material for this item can be found on [the College Partnership Laboratory School's page on the VDOE website](#).

G. Memorandum on Per-Pupil Funding of College Partnership Laboratory Schools

Dr. Andy Armstrong, Assistant Superintendent of Strategic Innovation, presented this item to the Standing Committee. The material for this item can be found on [the College Partnership Laboratory School's page on the VDOE website](#).

H. Best Practices on Administration of Lotteries for College Partnership Laboratory School Admissions

Dr. Andy Armstrong, Assistant Superintendent of Strategic Innovation, presented this item to the Standing Committee. The material for this item can be found on [the College Partnership Laboratory School's page on the VDOE website](#).

I. Development of College Partnership Laboratory Schools Professional Learning Communities

Dr. Andy Armstrong, Assistant Superintendent of Strategic Innovation, presented this item to the Standing Committee. The material for this item can be found on [the College Partnership Laboratory School's page on the VDOE website](#).

DISCUSSION OF CURRENT ISSUES

Ms. Wodiska requested that the VDOE staff investigate the possibility of the Committee having virtual meetings. With the upcoming winter months and the vast land area of the state, the Committee would like to explore having virtual meetings to help support the applicants, public

transparency, and ensure there are no delays, such as weather, that might impede the consideration of the applicants.

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no sign ups for public comment prior to the meeting.