

DIVISION LITERACY PLAN

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Virginia Department of Education



VIRGINIA DEPARTMENT OF EDUCATION

PURPOSE

- [§ 22.1-253.13:6](#). The Virginia Literacy Act (VLA) passed by the Virginia General Assembly in 2022, and expanded in 2023, focuses on improving literacy outcomes for all students in the Commonwealth. The Virginia Literacy Act (VLA) requires a divisionwide literacy plan as part of a divisionwide comprehensive plan.
- The Board shall, in a timely manner, make available to local school boards information about where current Virginia school laws, Board regulations and revisions, and copies of relevant Opinions of the Attorney General of Virginia may be located online.

DIVISION LITERACY PLAN

The literacy plan is designed to improve early literacy outcomes for students in grades PK-8 by requiring divisions to address how the local school board will align the mission, vision, and practices with evidence-based literacy instruction practices aligned with science-based reading research.

CONTENT FOR DIVISION LITERACY PLAN (1 OF 2)

Section One: Planning for Comprehensive Communication

- Communicating a literacy vision
- Providing all stakeholders with information on goals, outcomes, and expectations

Section Two: Selecting High-Quality Instructional Materials (HQIM)

- Selecting Core, Supplemental, and Intervention curriculum
- Providing supplemental curriculum for special populations

Section Three: Ensuring Virginia Literacy Act Evidence-Based Reading Research Training

- Selecting evidence-based reading research training
- Providing dates, attendees, and ongoing opportunities
- Training opportunities for HQIM implementation support

CONTENT FOR DIVISION LITERACY PLAN (2 OF 2)

Section Four: Monitoring Student Assessment and Progress

- Monitoring VALLS results and progress
- Providing additional division level progress monitoring tools
- Communicating when/how often tools are utilized to support student progress

Section Five: Assessing Division Level Progress

- Requiring the division to share how progress will be assessed, monitored, and adjusted as needed

- Section Six: Engaging Parents and Community

- Communicating strategies to engage parents, caregivers, and community members in literacy development
- Sharing a communication plan for community involvement
- Providing resources and supports for families

DIVISION LITERACY PLAN SNAPSHOT (1 OF 2)

DIVISION LITERACY PLAN



DIVISION CONTACT INFORMATION

School Division:

Superintendent: (First, Last) name@division.domain

Local School Board Chair: (First, Last) name@division.domain

Division VLA Lead: (First, Last) name@division.domain

Local Board Adoption Date for Divisionwide Comprehensive Plan:

SECTION ONE: Planning for Comprehensive Communication

Directions: Describe the division literacy vision and when and how the vision will be communicated with all stakeholders to be certain that all members of the community understand what progress towards this vision looks like as the VLA is implemented.

School Division Literacy Vision:

SECTION TWO: Selecting High-Quality Instructional Materials

Directions: List below the HQIM selected from the Virginia Board of Education approved list for each of the following tiers and populations.

	GENERAL EDUCATION	SPECIAL POPULATIONS (ELL, Gifted, SWD)
Core:	<input type="text"/>	<input type="text"/>
Supplemental Instruction: (K-8)	<input type="text"/>	<input type="text"/>
Intervention: (K-8)	<input type="text"/>	<input type="text"/>

SECTION THREE: Ensuring Virginia Literacy Act Evidence-Based Reading Research Training

Directions: List below the evidence-based reading research training that will be utilized in the division. Include name of training, who will attend each training, and when the training will be provided.

NAME OF TRAINING	ATTENDEES	DATE
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please describe what additional training will be provided for educators on adopted curricular materials and when this training will occur.

DIVISION LITERACY PLAN SNAPSHOT (2 OF 2)

SECTION FOUR: Monitoring Student Assessment and Progress

Directions: List below the student assessments, screeners, and diagnostic tools that will be utilized in the division. Include how often these tools will be used.

ASSESSMENT

HOW OFTEN

ASSESSMENT	HOW OFTEN

DIVISION LITERACY PLAN

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UPDATED 12/04/23

SECTION FIVE: Assessing Division Level Progress

Directions: Provide below the progress monitoring tools and resources utilized to monitor literacy progress in the division, who is responsible, and how often monitoring will occur.

SECTION SIX: Engaging Parents and Community

Directions: Complete the chart including information regarding parent and community engagement.

Describe your plan to involve parents in the development and implementation of the Student Reading Plans based on diagnostic screener results.

Describe your plan to build successful school, parent, and community partnerships especially in relation to literacy development.

Per the Virginia Literacy Act, each local school board shall post, maintain, and update as necessary on each school board's website a copy of its divisionwide literacy plan and the job description and contact information for any reading specialist employed by such school division pursuant to subsection G of § 22.1-253.13:2 and for any dyslexia specialist employed by such school division. The Department shall post each divisionwide literacy plan on its website.

TIMELINE

- SY 2024-2025: Baseline Data Collection
 - Division Literacy Plan submitted from all school divisions - May 1, 2024
 - Approval of Division Literacy Plans from VDOE - June 1, 2024
- SY 2025-2026: Year 1 of the Biennial Division Literacy Plan
- SY 2026-2027: Year 2 of the Biennial Division Literacy Plan

To raise awareness of the school divisions' efforts, as well as promote transparency and clarity for all stakeholders across the commonwealth, each Division Literacy Plan will be posted on the VDOE website.

NEXT STEPS

- Upon approval of first review from the Board, the Division Literacy Plan will be shared with key stakeholder groups for feedback.
- Based on the feedback, edits will be made to refine the document.
- The updated Division Literacy Plan will return to the Board for final approval at the January 25, 2024 BOE meeting.

QUESTIONS?