

College Partnership Laboratory School Standing Committee Meeting Draft Minutes

Tuesday, October 3, 2023

The College Partnership Laboratory Schools Standing Committee (Standing Committee) met in the conference room on the 22nd 00 Floor of the James Monroe Building, 101 North 14th Street, Richmond, VA 23219.

Committee Members

Ms. Joan Wodiska, Chair – Attended in person	Dr. Pam Moran, Vice Chair – Attended in person
Mr. John Bailey – Attended in person	Mr. Bill Hansen – Attended virtually
Mr. Andy Rotherham – Not in attendance	

The Chair of the Standing Committee, Joan Wodiska, called the meeting to order at 10:00 a.m. Mr. Hansen participated in the meeting remotely with the permission of the Chair, Ms. Wodiska.

MOMENT OF SILENCE

Ms. Wodiska asked for a moment of silence.

PLEDGE OF ALLEGIANCE

The recitation of the Pledge of Allegiance followed the moment of silence.

Mr. Bailey made a motion to approve the proposed agenda for the meeting. Dr. Moran seconded the motion. This motion was carried unanimously.

The meeting minutes for the July meeting were approved as distributed.

PUBLIC COMMENT

There were no sign ups for public comment prior to the meeting.

ACTION/DISCUSSION ITEMS

A. First Review of College Partnership Laboratory School Application from Germanna Community College

Dr. Andy Armstrong, Assistant Superintendent of Strategic Innovation, presented this item to the Standing Committee. Dr. Armstrong updated the Standing Committee regarding the completion and compliance of the College Partnership Laboratory School Application for Germanna/Future Educators Academy, a laboratory school proposal from a collaboration between Germanna Community College and school divisions in Culpeper, Orange, Madison, Clarke, Fauquier, Frederick, Page, Rappahannock, Shenandoah, and Warren counties, and the city of Winchester. Representatives from Germanna Community College were in attendance.

Mr. Bailey made a motion to approve the application for first review and release for the public comment period. The motion was properly seconded and carried unanimously. Ms. Wodiska requested that the VDOE post the application for a ten-day public comment period in accordance with the Standing Committee's procedures.

B. First Review of College Partnership Laboratory School Application from University of Mary Washington

Dr. Andy Armstrong, Assistant Superintendent of Strategic Innovation, presented this item to the Standing Committee. Dr. Armstrong updated the Standing Committee regarding the completion and compliance of the College Partnership Laboratory School Application for Academy of Technology and Innovation at University of Mary Washington, a laboratory school proposal from a collaboration between University of Mary Washington and Stafford County Public Schools as the fiscal agent and hiring agent, as well as the four other school divisions in Planning District 16: Caroline County, Fredericksburg City, King George County, and Spotsylvania County.

Ms. Wodiska noted that she and Dr. Armstrong had the opportunity to visit the University of Mary Washington to provide some additional technical support on the application and viewed the facility that will house the Laboratory School.

Dr. Moran made a motion to approve the application for first review and release for the public comment period. The motion was properly seconded and carried unanimously. Ms. Wodiska requested that the VDOE post the application for a ten-day public comment period in accordance with the Standing Committee's procedures.

C. Proposed Revisions to the College Partnership Laboratory School Application

Lorraine Venesky, Special Projects Coordinator, presented this item to the Standing Committee. Since the July 7, 2023, meeting, VDOE staff has reviewed additional applications submitted by institutes of higher education and reviewed areas of the application that would benefit from clarifications to existing questions and areas where the application would benefit from additional information with the Committee. The application will continue to be reviewed. An updated and revised application will be presented in November.

Mr. Bailey made a motion to approve accept the application for first review and release for the public comment period. Mr. Rotherham seconded the motion. This motion was carried unanimously.

D. Proposed 2024 Calendar of College Partnership Laboratory Schools Standing Committee Meetings

Jim Chapman, Director of Board Relations, presented this item to the Standing Committee. The initial proposed Standing Committee meeting schedule for 2024 includes ten meeting dates:

- Monday, January 8, 2024
- Monday, February 5, 2024
- Monday, March 4, 2024
- Monday, April 8, 2024
- Monday, May 6, 2024
- Monday, June 3, 2024
- Monday, July 1, 2024
- Monday, September 2, 2024
- Monday, October 7, 2024
- Monday, November 4, 2024

Dr. Moran made a motion to approve the Proposed 2024 Calendar of College Partnership Laboratory Schools Standing Committee Meetings. The motion was properly seconded and carried unanimously.

PRESENTATIONS/WRITTEN REPORTS

E. Staffing and Workflow Update

Dr. Andy Armstrong, Assistant Superintendent of Strategic Innovation, presented this item to the Standing Committee. The material for this item can be found on [the College Partnership Laboratory School's page on the VDOE website](#).

F. Per-Pupil Funding of College Partnership Laboratory Schools

Dr. Andy Armstrong, Assistant Superintendent of Strategic Innovation, presented this item to the Standing Committee. The material for this item can be found on [the College Partnership Laboratory School's page on the VDOE website](#).

G. Update on College Partnership Laboratory School Planning Grant Expenditures

Dr. Andy Armstrong, Assistant Superintendent of Strategic Innovation, presented this item to the Standing Committee. The material for this item can be found on [the College Partnership Laboratory School's page on the VDOE website](#).

H. College Partnership Laboratory School Application Pipeline

Dr. Andy Armstrong, Assistant Superintendent of Strategic Innovation, presented this item to the Standing Committee. The material for this item can be found on [the College Partnership Laboratory School's page on the VDOE website](#).

DISCUSSION OF CURRENT ISSUES

There was no discussion of current issues.

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no sign ups for public comment prior to the meeting.

The next meeting will be on November 6, 2023, at 10:00 a.m. at the James Monroe Building in Richmond.