

## Restraint and Seclusion Training: Request for Funding Application for Fiscal Year 2024

Appropriated funds will be allocated by the Virginia Department of Education to Regional Fiscal Agents for second-level training to support implementation of the [Regulations Governing the Use of Seclusion and Restraint in Public Elementary and Secondary Schools in Virginia](#). The Regulations require evidence-based, advanced training in the use of physical restraint and seclusion for at least one administrator in every school building and for school personnel assigned to work with any student whose Individualized Education Program (IEP) or Section 504 Team determines that the student is likely to be physically restrained or secluded. Qualifying applications will receive funding through its Regional Fiscal Agent to support local school divisions in meeting the training requirements.

**Instructions:** Applications must provide supporting details as to how the use of the funding meets the training requirements, as detailed above. Applications approved for state funding will receive a lump sum payment. Funding amounts submitted in the application may be reduced in order to equitably meet the funding requests of all qualifying applications submitted. After receipt of the state funds, Regional Fiscal Agents are expected to ensure timely distribution of funds to local school divisions within their VDOE Region, as appropriate, as well as facilitate the collection of completed [Certification Submissions](#) from those school divisions. The Regional Fiscal Agents are also expected to retain supporting documentation, to verify allowable fund uses, and to approve budget amendments needed after funding is approved and allocated.

Applications must be emailed to [specialed.assistantsuperintendent.memo@doe.virginia.gov](mailto:specialed.assistantsuperintendent.memo@doe.virginia.gov), no later than **November 3, 2023**, by the Regional Fiscal Agent.

**VDOE Region:**

**School Division serving as Regional Fiscal Agent:**

**Participating School Divisions:**

**Enter the requested dollar amount next to each Object Code listed below.**

1. Object Code 1000 Personal Services: \$
2. Object Code 2000 Employee Benefits: \$
3. Object Code 3000 Purchased Services: \$
4. Object Code 4000 Internal Services: \$
5. Object Code 5000 Other Charges: \$
6. Object Code 6000 Materials and Supplies: \$

7. Object Code 7000 Joint Operations: \$

**Total dollar amount requested for Object Codes 1-7: \$**

**Description of the project:**

**Description of how these funds will be used:**

**Additional information about how the use of these funds meets training requirements per the Regulations:**