



COMMONWEALTH of VIRGINIA  
Department of Education

May 20, 2016

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

**SUBJECT: Announcing the Nurse Aide Program Train-the-Trainer Workshop**

The Virginia Department of Education (VDOE) will offer the Nurse Aide Program Train-the-Trainer workshop, July 28-29, 2016, at the [Virginia Beach Resort and Conference Center](#). This training is required by the Virginia Board of Nursing. Participants should include program directors (primary instructors) and clinical support instructors (secondary instructors). Refer to *Commonwealth of Virginia Regulations for Nurse Aide Education Programs*, effective February 27, 2014, [18 VAC90-26-30.B and D](#); [18 VAC90-26-30.C and D](#).

Upon completion of this workshop, instructors will receive their train-the-trainer certificate and nurse aide education resource manual. The manual is designed to be integrated into the curriculum.

Online [pre-registration](#) is required and must be completed by June 15, 2016. Workshop slots are limited and will be assigned upon first received basis. The workshop presenter, materials, and lunch on day two will be provided by the VDOE. Participants are responsible for all other meals, travel-related expenses, and lodging, if needed. This is an allowable expenditure of federal Perkins funds if included in the approved local career and technical education plan.

If you have any questions, please contact Michele R. Green-Wright, specialist for health and medical sciences and related clusters, Office of Career and Technical Education, at [cte@doe.virginia.gov](mailto:cte@doe.virginia.gov) or by telephone at (804) 225-3119.

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