



COMMONWEALTH of VIRGINIA  
Department of Education

April 8, 2016

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

**SUBJECT: Title I, Part A, Carryover Provisions and Reallocation Procedures under the *Elementary and Secondary Education Act of 1965 (ESEA)***

Section 1127 of the *Elementary and Secondary Education Act of 1965 (ESEA)* allows school divisions to carry over up to 15 percent of their Title I, Part A, allocation for any federal fiscal year. School divisions must encumber 85 percent of each award year's Title I, Part A, allocation by September 30 of the following year (within 15 months). This section also allows school divisions to apply for a waiver to exceed the 15 percent limitation once every three years if: 1) the state agency determines that the request of a local educational agency is reasonable and necessary; or 2) supplemental appropriations become available. School divisions that receive less than \$50,000 under this subpart are excluded from the carryover limitation.

School divisions that have not received a carryover waiver over the past three years and that wish to apply for a waiver must submit the request in writing by September 30 of the year following the award year to:

Lynn Sodat  
Acting Director  
Virginia Department of Education  
Office of Program Administration and Accountability  
P.O. Box 2120  
Richmond, Virginia 23218-2120

Section 1126(c) of the ESEA requires the state educational agency (SEA) to develop procedures for the reallocation of Title I, Part A, funds that have not been expended within the allotted 15-month period of each award year. Attached are the Procedures for Reallocation of Title I, Part A, funds.

Questions may be directed to Dr. Lynn Sodat, Acting Director, at [Lynn.Sodat@doe.virginia.gov](mailto:Lynn.Sodat@doe.virginia.gov) or (804) 371-2934.

SRS/lrs

Attachment:

- A. [Procedures for Reallocation of Title I, Part A, Funds](#) (PDF)

