



COMMONWEALTH of VIRGINIA
Department of Education

DATE: September 29, 2017
TO: Division Superintendents
FROM: Steven R. Staples, Superintendent of Public Instruction
SUBJECT: Communicating Results of State Assessments to Parents/Guardians

At the end of each state test administration, school divisions have the opportunity to order printed copies of individual student score reports at no cost to the school division as part of the statewide assessment contract. This includes student score reports for Standards of Learning tests, Virginia Alternate Assessment Program tests, and Virginia Substitute Evaluation Program tests. Each Division Director of Testing is provided with details of how to access and order individual student score reports.

School divisions are reminded that individual student score reports, or the information included on individual student score reports, are to be provided to parents or guardians of each student in a timely fashion after the completion of the test administration.

Questions regarding this information should be directed to student assessment staff at Student_Assessment@doe.virginia.gov or (804) 225-2102.

SRS/SLR/cd