



COMMONWEALTH of VIRGINIA
Department of Education

DATE: July 21, 2017
TO: Division Superintendents
FROM: Steven R. Staples, Superintendent of Public Instruction
SUBJECT: **2017-2018 Student Record Collection**

To comply with the information and reporting requirements for report cards and performance indicators of the *Every Student Succeeds Act* (ESSA), the Department of Education will be conducting the Student Record Collection for the 2017-2018 school year.

Beginning with the 2017-2018 school year, the Student Record Collection (SRC) will implement the following changes:

- Three new data elements in order to comply with the *Regulations Governing the Collection and Reporting of Truancy Related Data and Student Attendance Policy*
 - Attendance Plan Code
 - Attendance Conference Code
 - Court referral/Complaint or Proceedings Filed Code
- Unexcused Absences will be collected during Fall, Spring and EOY SRC
- Days in Session will now be collected on the Fall SRC. This can be found under the Miscellaneous section
- The Truancy Conference data element has been retired.

There are several webinars scheduled to review the changes for the upcoming 2017-2018 Student Record Collection. The following sessions have been scheduled:

- Tuesday, August 8, 2017 at 1 p.m.
- Friday, August 18, 2017 at 10 a.m.
- Tuesday, August 22, 2017 at 1 p.m.
- Wednesday, August 30, 2017 at 10 a.m.

Additional information regarding the above scheduled webinars and the 2017-2018 data elements on the SRC can be found on the Virginia Department of Education's website at:

http://www.doe.virginia.gov/info_management/data_collection/student_record_collection/index.shtml.

Questions or comments relating to the Student Record Collection should be directed to Educational Applications at RESULTSHELP@doe.virginia.gov.

SRS/SMW/lmc