



COMMONWEALTH of VIRGINIA  
Department of Education

**DATE:** June 16, 2017  
**TO:** Division Superintendents  
**FROM:** Steven R. Staples, Superintendent of Public Instruction  
**SUBJECT:** **Data Collections: Education of Children in Foster Care – Reimbursement of Fiscal Year 2017 Local Costs from Fiscal Year 2018 State Funds and Remedial Summer School Funding for Fiscal Year 2018 (Summer 2017 Program)**  
**Foster Care Due Date: July 31, 2017**

Chapter 836, 2017 Acts of Assembly (2017 Appropriation Act) provides state funds for the costs of prior year (FY 2017) local operations and the local share of FY 2018 (Summer 2017) Remedial Summer School program, as determined by the Department of Education, for certain children placed in foster care. A detailed description of state funding requirements for Education of Children in Foster Care and instructions for completing the Foster Care data collection are provided in [Attachment A](#) (PDF) to this memorandum. [Attachment B](#) (PDF) contains the provisions from the appropriation act, the *Code of Virginia*, and Board of Education regulations pertaining to the education of children in foster care.

Please note that all school divisions must submit the Foster Care Excel template and the Foster Care Certification form, even if your division is not requesting reimbursement. Due to the student-level data collected for the Foster Care reimbursement, completed Foster Care Excel files must be uploaded through the Single Sign-on for Web Systems (SSWS) portal; please see Attachment A for additional information.

Completed Excel files and signed certification forms for the Foster Care data collection are due to the department no later than **July 31, 2017**.

If you have any questions concerning either of these data collections, please contact budget office staff at (804) 225-2025 or [DOEBUDGETOFFICE@doe.virginia.gov](mailto:DOEBUDGETOFFICE@doe.virginia.gov).

SRS/aca

Attachments:

- A. [Instructions for Completing the Foster Care Data Collection](#) (PDF)
- B. [Appropriation, Statutory, and Regulation Authority for Foster Care Funding](#) (PDF)