



COMMONWEALTH of VIRGINIA
Department of Education

DATE: May 26, 2017
TO: Division Superintendents
FROM: Steven R. Staples, Superintendent of Public Instruction
SUBJECT: **Individual Student Alternative Education Plan (ISAEP) Program
Application for 2017-2018**

The Virginia General Assembly has provided state funding in the amount of \$2,247,581 for fiscal year (FY) 2018 (July 1, 2017 – June 30, 2018) to school divisions with ISAEP programs, as set forth in the *Code of Virginia* [§22.1-254D.E.](#) and approved by the American Council on Education as a GED® Options Program. Funds will provide services for students 16 years of age and older who meet program provisions established in the *Code of Virginia* and in the guidelines of the Virginia Board of Education.

Please refer to the [application packet](#) (Word) for specific instructions about the submission of application materials. If no program is planned, write your school division's name and code, as well as the words "No Program Is Planned," on the face of the cover sheet that is included in the Appendix of the application packet.

All application materials (the original and two copies) must be received by the Office of Career, Technical, and Adult Education no later than 4 p.m., June 15, 2017. Faxed copies will not be accepted.

If you have questions, please contact Beverly Godwin, Specialist for Adult Secondary Programs and ISAEP, at OAE@doe.virginia.gov or by telephone at (804) 786-7644.

SRS/LBH/aab