**3-2 Quick Glance of Routes to Licensure**

|  | **Traditional** **(degree)** | **VDOE Alternate Career Switcher** | **Division requested** **Alternate Route** **(prof studies)** | **HB2486: Division Partnership with Third-Party Organization** **(prof studies and content)** |
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| **Application Accepted** | One Time Annually- March (only Undergrad or Master) | Rolling | Rolling | Rolling |
| **Application Components** | * Rational/Justification
* Recruitment/Admission Criteria
* Design/Degree Requirements
* Collaboration Partnership
* Program Evaluation
* All Syllabi, handbooks
* Matrix alignment with VDOE Endorsement Competences (Content & Professional Studies)
 | * process for recruitment and selection of individuals for the program
* program design and capacity, which includes the application process for individuals
* administration and management of the program
* purpose and description of program design
* collaboration and partnership details
* information on faculty and instructors
* maintenance of data and annual reporting to VDOE
* and their program evaluation
* Matrix for professional studies
 | * process for recruitment and selection of individuals for the program
* program design and capacity, which includes the application process for individuals
* administration and management of the program
* purpose and description of program design
* collaboration and partnership details
* information on faculty and instructors
* maintenance of data and annual reporting to VDOE
* and their program evaluation
* Matrix for professional studies
 | * recruitment and selection of individuals for the program
* program design and capacity
* administration and management of the program
* purpose and description of program design
* delivery model and sustainability of the program
* information on faculty and instructors
* how the program is aligned and addresses Approved Program Regulations
* description of field and clinical experiences,
* program evaluation
* Matrix for professional studies and content requirements
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| **Reviewers – Who & Typical Time for Review** | Teacher Ed Staff 1st (PRAS)VDOE Staff Specialist 2nd*6-8 months* | 4-6 months depending on facilitator capacity (facilitators include: Career Switcher Coordinator, Director, panel of 5-7 volunteers) | 2-4 months depending on facilitator capacity (facilitators include: Career Switcher Coordinator, Director, panel of 5-7 volunteers) | 6-8 months depending on facilitator capacity (facilitators include: Career Switcher Coordinator, Director, panel of 5-7 volunteers) |
| **Approval Process** | * ABTEL review and recommendation
* BOE 1st and 2nd Review
* Supt Public Instruction Recommendation

*6 months-9 month for final approval\** | * Office of Licensure recommendation based on panel recommendation
* Supt of Public Instruction approval
 | * Office of Licensure recommendation based on panel recommendation
* Supt of Public Instruction approval
 | * Office of Licensure recommendation based on panel recommendation
* BOE 1st and 2nd Review
 |
| **Approval Time Period ( how long does the approval last)** | * Biennial
* 7 Year Accreditation (CAEP/VDOE) Cycle
 | 5 years recertification; annual report to DOE | Initially for a three-year period and renewed every seven years | Initially for a three-year period and renewed every seven years |
| **Accountability- what/when** | * Annual CAEP Report
* VDOE Biennial Report
* VDOE Annual Profile Report
* Annual Title II Reporting
 | CS Annual Title II Reporting | Annual Review in June | Annual Review in June |
| **Low Performing- Below Benchmarks Consequences** | * Regulation procedures for appeal not meeting Biennial Benchmarks
* Federal designation for low performing and risk of low performing (Must stop new admission to program/Impact Federal Aid)
 |  | First cohort will finish in December |  |
| **Discontinuation Procedures** | Email to Dir of Teacher Education (hardcopy files until 2020) |  | Division immediately notifies the DOE if program is discontinued, including information on the individuals who are in the process of completing the program and the plan and timeline on how the teachers will complete the alternate education preparation program | Local school board immediately notifies the DOE if program is discontinued, including information on the individuals who are in the process of completing the program and the plan and timeline on how the teachers will complete the alternate education preparation program |
| **Public Listing** | [VDOE EPP Endorsement](https://doe.virginia.gov/teaching/educator_preparation/college_programs/approved-teacher-ed-ada.docx)Title II ( Federal Web Site) CAEP Web Page | [Career Switcher Program Information](https://doe.virginia.gov/teaching/educator_preparation/career_switcher/index.shtml) |  |  |