



**COMMONWEALTH of VIRGINIA
Department of Education**

March 31, 2017

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

SUBJECT: 2017-2018 Identification of Title I Schools

To satisfy certain requirements of the *Elementary and Secondary Education Act of 1965*, as amended, the Virginia Department of Education must identify all Title I, Part A, schools in the Commonwealth of Virginia. The accurate reporting of Title I schools is critical when completing federal reporting requirements.

The Office of Program Administration and Accountability annually requests that school divisions update the Title I status of their schools. The division Title I Coordinator should complete the attached 2017-2018 Identification of Title I Schools form, [Attachment A](#) (Word), and submit it by Thursday, June 1, 2017, as a scanned attachment to ESSA@doe.virginia.gov or by fax to (804) 530-4518.

If you have questions or need additional information about the identification of Title I schools, please contact Shyla Vesitis, Title I Coordinator, Office of Program Administration and Accountability, at Shyla.Vesitis@doe.virginia.gov or (804) 225-3711.

SRS/sv

Attachment:

- A. [Identification of Title I Schools Form](#) (Word)