



**COMMONWEALTH of VIRGINIA  
Department of Education**

January 6, 2017

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

**SUBJECT: National Center for Construction Education and Research (NCCER)  
Credentialing Update**

In August 2016, NCCER released the Academic Career Test (ACT) pre- and posttest program that replaced the National Construction Career Test (NCCT) examinations. The ACT pre- and posttest must be delivered by accredited NCCER schools through the Testing Management System (TMS). The TMS is a web-based platform designed to create, launch, score, and electronically store test and student progress.

For the 2016-2017 school year, school divisions that have a contractual agreement with a NCCER Accredited Training Sponsor may continue to submit module completions to NCCER using the Form 200. During this transition period, NCCER will serve as the Accredited Training Sponsor for school divisions opting to offer the ACT pre- and posttest for credentialing.

Effective July 1, 2017, the ACT pre- and posttest will be discontinued and deleted from the Board of Education approved credential list and will require schools to complete the NCCER craft training modules delivered by NCCER certified instructors and a NCCER Accredited Training Sponsor. Students must successfully complete both the module examination and the corresponding performance profile to receive a certified plus certificate and wallet card. The module examination is a written test that must be delivered by the computer-based TMS and must be administered by a third-party proctor. The performance profile is a hands-on test administered by someone with appropriate/journey-level craft knowledge, which is usually the instructor.

If you have any questions, you may contact NCCER, program services at [support@nccer.org](mailto:support@nccer.org) or J. Anthony Williams, Trade and Industrial Education Specialist and Related Clusters, Office of Career, Technical, and Adult Education, at [cte@doe.virginia.gov](mailto:cte@doe.virginia.gov) or by telephone (804) 225-3119.

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