

(School Letterhead)

Date

This letter certifies that the school bus driver shown below has successfully completed the classroom component or the behind-the-wheel component of the Virginia School Bus Driver Training Curriculum. This course is approved by the Virginia Department of Education and qualifies as the re-examination course for school bus drivers.

The individual named below has met the eligibility requirement to be re-tested on the Commercial Driver License General Knowledge Test or Road Skills Examination.

Legal Name	
Date of Birth	
VA Customer Number	
School Type	
School Jurisdiction	
School Code	
Check (✓) one: <input type="checkbox"/> Classroom Completion Date or <input type="checkbox"/> Behind-the-Wheel Completion Date	

Sincerely,

(Signature of Authorized School Representative)
(Title of Representative)