

Waiver Request

[Publish Date]

[SFA]

[Contact Information]

[Add Description of Disaster]

Many of the flexibilities granted to SFAs and non-school sponsors must be requested with sufficient justification of need.

Due to these extreme circumstances and the significant impact to the children and adults in the affected communities, we respectfully request the following flexibilities:

Flexible Meal Service Times

- In situations where meal service times need to be flexible to accommodate students' situations, meal times may be set at the best times for the student. I request this flexibility and attest that our current situation makes serving meals on the regular schedule is extremely challenging or impossible.

Reason:

- Significant increase in student population
- Significant decrease in serving ability
- Other: _____

Flexible Meal Pattern

- In situation where disaster conditions only allow a meal to be served that meets the meal pattern, these meals may be claimed for reimbursement. I request this flexibility and attest that our current situation prevents us from being able to serve meals that meet the meal pattern.

Reason:

- Inability to obtain certain components
- Inability to store cold food
- Inability to prepare certain components
- Other: _____

Feed All Free

- In situations where students' eligibility statuses cannot be determined, meals may be served free to the entire population and claimed at the free (NSLP/SBP) or Tier One (CACFP) rate. I request to do so and attest that our current situation prevents us discreetly determining the eligibility status of students.

Reason:

- Point of service system is non-functional
- Point of service system is not located where meals are served
- Point of service system does not contain the entire increase population of students
- Other: _____

Relaxed Homeless Designation

- In situations where individual applications for homeless designations cannot be processed timely, an organization may keep a list of known homeless students in lieu of individual application. I request this flexibility and attest that we are unable to process individual applications.

Two Schools in One Location (NSLP/SBP only)

- Two schools may operate and serve meals in one location to different populations of student and claim meals separately. I request the flexibility to do so.

Non-Congregate Feeding (SSO and SFSP only)

- In situations where disaster conditions prevent congregate feeding, organizations may serve and claim meals in a non-congregate setting. I request this flexibility and attest that conditions prevent us from serving meals in a congregate setting.

Reason:

- Meal service facilities are above capacity
- Meal service facilities are damaged or unavailable
- Meals are served at flexible times
- Other: _____

Missing Records

- Allow a one year extension to the three year cycle due to damaged or missing records and data.

Reason:

- Records were destroyed or missing
- Other:

Feeding Under SFSP/At-Risk CACFP

- Allow the SFA/Non-school sponsor to operate meal sites without documentation that the site is located in an area where poor economic conditions exist.

Filing a Claim for Reimbursement

- Allow a SFA/Non-school sponsor to file a claim outside the 60/90 time period as a result of the disaster without being subject to the one time exception due to significant delays in data collection and reporting as it relates to claims.

Please submit waiver request to SNPPolicy@doe.virginia.gov.

- Approved
- Denied
- Additional Information Requested

