Department of Education

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# **CAREER AND TECHNICAL EDUCATION MEMO NO. 147-20**

**DATE:** January 8, 2020

**TO:** CTE Administrators

**FROM:** George R. Willcox, Director, Operations and Accountability

Office of Career, Technical, and Adult Education

## SUBJECT: Reminder – CTE State Funding Reimbursement Deadline

Each of the 2019-2020 CTE state funded allocations announced via a Supts. Memo included the May 22, 2020, submission deadline for reimbursement. The Office of Career, Technical, and Adult Education will adhere to the deadline in order to comply with state requirements.

This memo serves as a reminder that reimbursement request for the following state funded allocations to school divisions must be submitted by May 22, 2020:

1. STEM-H (State Funding) [MEMO 162-19](https://www.doe.virginia.gov/home/showpublisheddocument/10597/638030759208700000)
2. Industry Certification Examinations (State Funding) [MEMO 163-19](https://www.doe.virginia.gov/home/showpublisheddocument/10605/638030759227170000)
3. Workplace Readiness Skills Assessment Reimbursement (State Funding) [MEMO 164-19](https://www.doe.virginia.gov/home/showpublisheddocument/10613/638030759246370000)
4. CTE Equipment for High-Demand, High-Skill, Fast-Growth Industry Sectors (State Funding) [MEMO 165-19](https://www.doe.virginia.gov/home/showpublisheddocument/10625/638030759464670000)
5. State Equipment (State Funding) [MEMO 166-19](https://www.doe.virginia.gov/home/showpublisheddocument/10631/638030759476700000)

The Department of Education appreciates your advance planning and attention to this critical deadline. Your assistance is greatly appreciated.

If you have questions, please contact Rachel Blanton, CTE Grants and Budget Manager or William Hatch, Coordinator, Planning, Administration, and Accountability, at [cte@doe.virginia.gov](mailto:cte@doe.virginia.gov) or by telephone at (804) 786-4206.

GRW/aab

c: David Eshelman