



#261-22

**Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo #261-22**

DATE: November 4, 2022
TO: Division Superintendents
FROM: Jillian Balow, Superintendent of Public Instruction
SUBJECT: **Call for Nominations for Vacancies on Board of Education Advisory Committees**

The Virginia Board of Education is seeking nominees for several vacancies on the following committees:

- State Special Education Advisory Committee (SSEAC)
- Advisory Board on Teacher Education and Licensure (ABTEL)
- Early Childhood Advisory Committee (ECAC)

Please note that for some of the advisory committee vacancies, specific categories of expertise or geographic representation is required by state or federal law or regulation. For all committees, the Board seeks to have diverse representation among the appointees. A [map of VDOE Superintendent's Regions can be found here](#).

State Special Education Advisory Committee (SSEAC)

The State Special Education Advisory Committee has two vacancies for:

- A parent representative from Region 6 (Term expires 6/30/25)
- A parent representative from Region 7 (Term expires 6/30/25)

Advisory Board on Teacher Education and Licensure

The Advisory Board on Teacher Education and Licensure has two vacancies for:

- A secondary classroom teacher representative (Term expires 6/30/24)
- A representative from a public higher education institution (Term expires 6/30/24)

Early Childhood Advisory Committee

- A representative from a Head Start Provider operated by a local school division (Term expires 6/30/24)
- A representative of an early childhood care and education entity that is license-exempt pursuant to Article 4 (§ [22.1-289.030 et seq.](#)) (Term expired 6/30/24)

Educators, parents, administrators, and other individuals, as well as organizations are invited to recommend nominees to fill current vacancies as noted above. Individuals are also welcome to nominate themselves.

Members of advisory committees do not receive compensation for their service, but may be reimbursed for travel expenses in accordance with state travel guidelines set forth by the Department of Accounts.

Nominations may be made by completing the attached nomination form. Please send the completed form to Megan Perez, Executive Assistant for Board Relations, at Megan.Perez@doe.virginia.gov. Nominations may also be submitted by mail at P.O. Box 2120, Richmond, VA 23219.

All nominations must be received by Friday, December 2, 2022.

For more information

Questions regarding the Board's advisory committees may be addressed to Emily Webb, Director for Board Relations, at Emily.Webb@doe.virginia.gov.

JB/evw

- A. Attachment: [Nomination Form for Virginia Board of Education Advisory Committee Vacancies](#) (PDF)