



#237-22

**Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo #237-22**

DATE: October 7, 2022
TO: Division Superintendents
FROM: Jillian Balow, Superintendent of Public Instruction
SUBJECT: **Certification of Uses of Federal Pandemic Relief Bonus Payment**

Item 137, Paragraph C.45. of Chapter 2, 2022 Special Session I Acts of Assembly, authorizes State and Local Fiscal Recovery Funds from the American Rescue Plan Act (ARPA) of 2021 to be provided to school divisions, Academic Year Governor's Schools (AYGS), and Regional Alternative Education Programs for one-time pandemic bonuses to instructional and support positions, as follows:

"Item 486 includes \$130,122,981 the first year from distributions of the federal State and Local Recovery Fund (SLRF) pursuant to the American Rescue Plan Act of 2021 (ARPA), as a provision of government services, for a one-time pandemic bonus payment of \$1,000 on December 1, 2022, per funded SOQ instructional position and support positions and per Academic Year Governor's School and Regional Alternative Education Program instructional and support positions. Funded SOQ instructional positions shall include all teacher, guidance counselor, librarian, instructional aide, principal, and assistant principal positions funded through the SOQ staffing standards for each school division in the first year."

Please note that school divisions have the authority to determine the amount of the bonus paid per instructional or support employee in order to maximize the use of the funds without requiring local matching funds.

The Virginia Department of Education (VDOE) requires division superintendents and certain regional program directors to certify the use of the funds, pursuant to the appropriation act language. The certification statement is included in this memo as **Attachment A**.

Please submit this certification statement to VDOE no later than **November 4, 2022**. Please sign and scan a copy of **Attachment A** and email it to doebudgetoffice@doe.virginia.gov. VDOE will also accept digital signatures on **Attachment A**.

For more information

If you have additional questions about this certification, contact the Budget Office at doebudgetoffice@doe.virginia.gov.

JB/eml

- A. Attachment: [Certification on Uses of ARPA Pandemic Bonus Payment](#) (DOCX)