

**VIRGINIA DEPARTMENT OF EDUCATION**  
**Office of School Nutrition Programs**  
**Addendum to the Annual Agreement**  
**Community Eligibility Provision (CEP) - School Year 2016-2017**

Attachment A, Memo No. 108-16  
April 29, 2016

**School Division** \_\_\_\_\_ **Division Number** \_\_\_\_\_

The above school division is applying for:  Divisionwide CEP **or**  CEP for Designated Sites as listed on the attached application beginning school year 2016-2017

This agreement is between the Virginia Department of Education (VDOE) and the above School Food Authority (SFA) and covers the period of four years starting July 1, 2016, through June 30, 2020. The SFA or school may stop participating in the CEP during the four year cycle by notifying VDOE no later than June 30 of the school year prior to when they want to return to traditional counting and claiming procedures.

The undersigned has the authority to enter this Agreement to Participate in the Community Eligibility Provision as authorized by Section 11(a)(1) of the Richard B. Russell National School Lunch Act.

A. It is mutually agreed between VDOE and the SFA that the SFA:

1. Has a percentage of enrolled students who were identified students as of April 1 of the year prior to participation in CEP that is greater than or equal to 40 percent and maintain all documentation to support this number;
2. Agrees to serve all children in the participating school(s) breakfast and lunches at no cost for four successive school years;
3. Agrees to pay, from sources other than federal funds, the costs of serving breakfast and lunches that are in excess of the federal assistance received, including federal cash reimbursements;
4. Agrees not to collect free and reduced price applications from households in participating schools during the period of participation in CEP;
5. Agrees to maintain a total count of breakfasts and lunches served daily; and
6. Agrees to abide by all requirements for applying and administering CEP as stated in Section 104(a) of the Healthy, Hunger-Free Kids Act of 2010 amended Section 11(a)(1) of the Richard B. Russell National School Lunch Act (42.U.S.C. 1759a(a)(1)).

B. General Conditions

1. This agreement is non-transferable.
2. Neither VDOE nor the SFA has an obligation to renew this agreement.

**Required Signatures:**

**School Nutrition Program Director, Supervisor, or Contact Person**

**Superintendent**

Submitted by : (Signature)

(Signature)

<b>Name</b>	
<b>Title</b>	
<b>Date</b>	

<b>Name</b>	
<b>Title</b>	
<b>Date</b>	

**Virginia Department of Education**

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**Lynne A. Fellin**  
Associate Director, Office of School Nutrition Programs

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Date