

Verifying Credits in Writing: Annual Notification

As approved by the Virginia Board of Education (Board) on September 20, 2018, the Guidelines for the Use of Local Performance Assessments to Verify Credits in Writing require all school divisions to indicate to the Virginia Department of Education (VDOE) how they intend to award verified credits in writing to students in their school division.

Each Division Director of Testing or a designee should complete this form no later than **January 26, 2024**. Please note that school divisions that need to change one or more survey responses after submission should contact VDOE for assistance. Questions regarding this form should be directed to Student Assessment staff at Student_Assessment@doe.virginia.gov or (804) 225-2102.

* Required

Information on the School Division and the Individual Completing the Survey

1. School Division *
2. Individual Completing Survey: First Name Last Name *
3. Email Address of Individual Completing Survey *
4. Position/Title of Individual Completing Survey *

Verifying Credits in Writing During the 2023-2024 School Year

Please provide information regarding how the school division is verifying credits in writing during 2023-2024 for students enrolled in the course during which the instruction in the Writing Standards of Learning for grade 9 through grade 11 is finalized. Each school division providing instruction in English grades 9 through 11 should provide one response to this question.

Please select the option that applies to the majority of students enrolled in the course who are attempting to earn the standard credit for writing by the end of that course. Differences in the assessment(s) administered as determined by a student's Individualized Education Program, Section 504 Plan, or English Learner

5. During the 2023-2024 school year, our school division is verifying credits in writing when students are enrolled in the course indicated below using the method described: *

- ☐ Grade 10 English: Students enrolled in Grade 10 English will be administered the End-of-Course Writing Standards of Learning test.
 - ☐ Grade 10 English: Students enrolled in Grade 10 English will finalize their collections of evidence (Local Performance Assessments) and those collections will be evaluated by a local panel to verify credits.
 - ☐ Grade 10 English: Students enrolled in Grade 10 English will be administered substitute test(s) approved by the Virginia Board of Education for awarding verified credits in writing.
 - ☐ Grade 11 English: Students enrolled in Grade 11 English will be administered the End-of-Course Writing Standards of Learning test.
 - ☐ Grade 11 English: Students enrolled in Grade 11 English will finalize their collections of evidence (Local Performance Assessments) and those collections will be evaluated by a local panel to verify credits.
 - ☐ Grade 11 English: Students enrolled in Grade 11 English will be administered substitute test(s) approved by the Virginia Board of Education for awarding verified credits in writing.
 - ☐ Our school division does not have students enrolled in grades 9-11 English and will not verify credits in writing
 - ☐ Other
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