

## PROVIDER RECORD CHECKLIST

### ORIGINAL BACKGROUND CHECKS

Renewed every five years

- SWORN DISCLOSURE STATEMENT INDICATING NO BARRIER CRIME*
- FINGERPRINT ELIGIBILITY LETTER*
- CHILD PROTECTIVE SERVICES REGISTRY REPORT INDICATING NO FOUNDED COMPLAINT*
- OUT OF STATE CHILD ABUSE AND NEGLECT SEARCH RESULTS (If person has lived out of state in the past five years)*
- OUT OF STATE SEX OFFENDER SEARCH RESULTS (If person has lived out of state in the past five years)*
- OUT OF STATE CHILD ABUSE AND NEGLECT SEARCH RESULTS (If person has lived out of state in the past five years)*

**REPORT OF TUBERCULOSIS SCREENING (Obtained every two years)** \_\_\_\_\_  
Expiration Date

**DOCUMENTATION OF ANNUAL TRAINING** \_\_\_\_\_  
Anniversary Date

**Current CPR certification** \_\_\_\_\_  
Expiration Date

**Current First Aid certification** \_\_\_\_\_  
Expiration Date

**Current MAT certification** \_\_\_\_\_  
Expiration Date