

Virginia Board of Education Agenda Item



Agenda Item: B

Date: October 27, 2016

Title	Final Review of Proposed Board of Education Meeting Dates for 2017		
Presenter	Mrs. Melissa L. Luchau, Director for Board Relations		
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Purpose of Presentation:

Review/action required by Board of Education bylaws.

Previous Review or Action:

Previous review and action. Specify date and action taken below:

First Review: September 22, 2016

Action Requested:

Final review: Action requested at this meeting.

Alignment with Board of Education Goals: Please indicate (X) all that apply:

	Goal 1: Accountability for Student Learning
	Goal 2: Rigorous Standards to Promote College and Career Readiness
	Goal 3: Expanded Opportunities to Learn
	Goal 4: Nurturing Young Learners
	Goal 5: Highly Qualified and Effective Educators
	Goal 6: Sound Policies for Student Success
	Goal 7: Safe and Secure Schools
X	Other Priority or Initiative. Specify: Board of Education Meeting Dates

Background Information and Statutory Authority:

Article four of the Board of Education's bylaws articulates the meeting schedule as follows:

Section 1. Regular Meetings. Prior to January of the applicable calendar year, the Board shall adopt a tentative schedule for regular meetings for the calendar year. Such schedule shall note the term of office for the Boards' officers and when any elections will occur. Such schedule shall be subject to the change, alteration, or adjustment by the Board as it deems appropriate to accommodate the operation of the Board.

Although it is not a requirement, the Board has generally met monthly except for the months of August and December. Regular meetings are typically held on the fourth Thursday of the month, except as scheduled to avoid holidays or other events of interest to the Board.

Section 2. Special Meetings. A special meeting of Board members may be called by the President in his or her sole discretion. In the absence of the President, the Vice President or Secretary, upon written request to the Secretary by five or more members of the Board, shall call a special meeting. No business other than that specified in the notice of the meeting shall be transacted at any special meeting of the Board.

Section 3. Standing Committee Meetings. Meetings of the Board's standing committees shall generally be scheduled on the day before the Board's regular meeting, as needed. The President or the Chair of the standing committee may call a meeting of a Board's standing committee.

Section 4. Attendance at Meetings. Board members are expected to attend all regular meetings, special meetings, and standing committee meetings for which they are a member. If a Board member is unable to attend a meeting called in accordance with these bylaws, he or she shall promptly notify the Secretary.

Article three of the Board of Education's bylaws articulates the election of officers as follows:

Section 1. President. The President of the Board shall be elected by a majority of the Board members. The President shall be elected from the Board membership for a term of two years. The President may succeed himself or herself. The election of the President shall be by a recorded vote...

Section 2. Vice President. The Vice President of the Board shall be elected by a majority of the Board members. The Vice President shall be elected from the Board membership for a term of two years. The Vice President may succeed himself or herself. The election of the Vice President shall be by a recorded vote...

...**Section 5. Election of Officers.** The term of office for the President and Vice-President shall be two years, but shall end upon the end of a member's appointment or resignation from the Board. The election of officers shall take place at a regular Board meeting. Following the conclusion of the term of office of the current President, Vice President or any other officer approved by the Board, or in the case of a vacancy, the election of officers shall take place at the next regular Board meeting. If a vacancy occurs prior to the conclusion of the regular term of office of an officer, the election to fill that vacancy may take place at the current Board meeting, but no later than the next regular Board meeting.

Summary of Important Issues:

In recent years, the Board of Education has met monthly except for the months of August and December. Business meetings are typically held on the fourth Thursday of the month, although this is not a requirement. An exception is the November meeting which is scheduled to avoid meeting during Thanksgiving.

Unless otherwise announced by the President, all Board of Education meetings will be held in the Jefferson Conference Room on the 22nd floor of the James Monroe Building, 101 North 14th Street, Richmond, Virginia 23219.

Proposed business meeting dates for 2017 are noted below. Each business meeting will begin at 9:00 am unless otherwise announced by the Board President.

Thursday, January 26
*Thursday, February 23
Thursday, March 23
Thursday, April 27
Thursday, May 25
Thursday, June 22
**Thursday, July 27
Thursday, September 28
Thursday, October 26
Thursday, November 16

Proposed standing committee meeting dates for 2017 are noted below. Committee meetings will begin at 10:00 am unless otherwise announced by the Board President.

Wednesday, January 25
Wednesday, February 22
Wednesday, March 22
Wednesday, April 26
Wednesday, May 24
Wednesday, June 21
Wednesday, July 26
Wednesday, September 27
Wednesday, October 25
Wednesday, November 15

The term of office for the President and Vice-President of the Board is July 2015 - July 2017.

*The Vice-President's appointment expires January 29, 2017; therefore, an election to fill the Vice-President vacancy may take place at the February 23, 2017, meeting.

**An election for the President and Vice-President of the Board will take place at the July 27, 2017, meeting.

Impact on Fiscal and Human Resources:

Funding to support the expenses related to the meetings of the Board of Education is provided from the Department of Education's general operating budget, which is appropriated by the General Assembly.

Timetable for Further Review/Action:

Following adoption, the dates will be widely disseminated to local school officials, statewide organizations, and to the public. The meeting dates will also be posted on the Board of Education's Web site.

Superintendent's Recommendation:

The Superintendent of Public Instruction recommends that the Board of Education approve the Board of Education meeting dates for 2017.

Rationale for Action:

Pursuant to the Board's bylaws, prior to January of the applicable calendar year, the Board shall adopt a tentative schedule for regular meetings for the calendar year. The proposed dates were selected in accordance with current practice of the Board and avoid any major holidays.