

Board of Education Agenda Item

Item: _____ N. _____

Date: _____ July 28, 2011 _____

Topic: First Review of Proposed Board of Education Meeting Dates for the 2012 Calendar Year

Presenter: Dr. Margaret N. Roberts, Executive Assistant to the Board of Education

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Origin:

Topic presented for information only (no board action required)

Board review required by

State or federal law or regulation

Board of Education regulation

Other: Board of Education Bylaws

Action requested at this meeting

Action requested at future meeting: Final adoption: September 22, 2011

Previous Review/Action:

No previous board review/action

Previous review/action:

date:

action:

Background Information: Section 2 of Article Three of the Bylaws of the Board of Education states the following:

Section 2. Regular Meetings. Prior to and no later than the annual meeting (February), the Board shall adopt a tentative schedule for regular meetings for the applicable calendar year. Such schedule shall be subject to the change, alteration or adjustment by the President as he or she deems appropriate, to accommodate the operation of the Board as is necessary.

Summary of Major Elements: In recent years, the Board of Education has met monthly except for the months of August and December. Meetings are typically held on the fourth Thursday of the month, although this is not a requirement. Exceptions are the January meeting, which is held early in the month to coincide with the opening of the General Assembly session, and the November meeting, which is scheduled to avoid meeting during Thanksgiving week. The April meeting is typically a two-day planning session.

The proposed dates for meetings in 2012 (shown below) are set to avoid scheduling conflicts with major professional commitments for Board of Education members and the Superintendent of Public Instruction. The proposed dates are also set to avoid conflict with national holidays and other important calendar events.

In addition to the monthly business meetings, the President may call special meetings of the full Board of Education and its committees, as deemed necessary. Unless otherwise announced by the President, all Board of Education meetings will be held in the Jefferson Conference Room on the 22nd floor of the James Monroe Building, 101 North 14th Street, Richmond, Virginia 23219.

The proposed meeting dates for 2012 are as follows:

Thursday, January 12, 2012
Thursday, February 23, 2012
Thursday, March 22, 2012
Wednesday-Thursday, April 25-26, 2012
Thursday, May 24, 2012
Thursday, June 28, 2012
Thursday, July 26, 2012
Thursday, September 27, 2012
Thursday, October 25, 2012
Thursday, November 29, 2012

Superintendent's Recommendation: The Superintendent of Public Instruction recommends that the Board of Education receive for first review the proposed schedule of meeting dates for the 2012 calendar year.

Impact on Resources: Funding to support the expenses related to the meetings of the Board of Education is provided from the Department of Education's general operating budget, which is appropriated by the General Assembly.

Timetable for Further Review/Action: The proposed meeting schedule will be presented for final review and adoption at the meeting on September 22, 2011. Following adoption, the dates will be widely disseminated to local school officials, statewide organizations, and to the public. The meeting dates will also be posted on the Board of Education's Web site.

PROPOSED

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