



#029-21

Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo

DATE: February 5, 2021
TO: Division Superintendents
FROM: James F. Lane, Ed.D., Superintendent of Public Instruction
SUBJECT: **2021 Career and Technical Education New Teacher Institute**

The Virginia Department of Education (VDOE), in collaboration with the University of Virginia, will offer the CTE New Teacher Institute from July 12-16, 2021, as an online course. The Institute is designed specifically for CTE teachers who are transitioning directly from business and industry to the classroom. The University of Virginia will conduct the Institute and upon successful completion; participants will receive three hours of graduate credit for the course, EDIS 5026-*Curriculum, Instruction, and Assessment for CTE Educators*. In addition, the Institute will satisfy the Curriculum and Instructional Procedures professional studies requirement for teacher licensure.

Preregistration is required. CTE teachers must first complete the [VDOE Approval to Enroll Form](#) by June 11, 2021. After receipt of approval from the VDOE, participants must register for the course through the University of Virginia's online system and submit the tuition payment to the University.

The school division or participant will be responsible for the course tuition \$1,287.00. Tuition reimbursement through Perkins funds is not allowed for teachers seeking an initial license.

For more information

If you have questions, please contact Helen G. Fuqua, Institute Coordinator, Office of Career, Technical, and Adult Education at CTE@doe.virginia.gov or by telephone at (804) 225-3119.

JFL/GRW/aar