

Phase 3 - Virginia Private Schools COVID Mitigation Health Plans

Per an order from the Virginia Public Health Commissioner, each private school and public school division operating in the Commonwealth, must develop a plan for implementing COVID-19 mitigation strategies before reopening in accordance with the Virginia Phase Guidance for Schools. Plans are required to be submitted one business day before schools can offer programs in Phase 3.

This submission form will ask you to identify key elements which should be included in the final health plan submitted by each Virginia private school.

This form is for PRIVATE schools submitting health plans for Phase 3. If schools began offering programs in Phase 2 and are expanding those offerings in Phase 3, they must submit a Phase 3 plan. If schools did not offer programs in Phase 2 but open in Phase 3, they must submit a Phase 3 plan before opening.

Schools should submit one form covering all applicable buildings and programs.

* Required

1. Email address *

Contact Information

2. Name of School *

3. First and Last Name of Head of School/Principal *

4. Physical Address of School *

5. City and Zip Code of School (physical address) *

6. What is your school's accreditation status? *

Mark only one oval.

- Accredited by a VCPE state recognized accrediting association
- NOT accredited by a VCPE state recognized accrediting association

7. First and Last name of person responsible for school's health plan *

8. Email address of person responsible for school's health plan *

9. Was your school's health plan developed in consultation with your local health department? (This is not required before your plan is submitted.) *

Mark only one oval.

- Yes
- No
- Don't know

Intent to Vary

10. Will your health mitigation strategies vary from the Phase Guidance for Virginia Schools in any major ways? If so, how? (e.g. varied physical distancing in classrooms, athletic competitions, etc.) *

Four horizontal lines for text input.

Phase 3 Program Offerings

Phase 3 of Virginia's School Reopening permits in-person instruction for any students.

11. Please describe all the programs your school will offer/students you will serve in person in Phase 3. How often will students attend in-person? *

Four horizontal lines for text input.

12. On what date does your school plan to reopen to provide in-person instruction under Phase 3? (This would be the date you plan to begin school for the 20-21 school year or expanded summer offerings allowed under Phase 3.) *

Example: January 7, 2019

Key Elements: Planning to Reopen

In the Health Plan Guidance document, there are 5 key elements related to planning to reopen. Please indicate which of those elements are included in your plan, and any barriers to incorporating those elements in your plan.

13. Does your plan include information about a COVID-19 team within the school and a point person at each school, including names of staff and contact information? *

Mark only one oval.

- Yes
- No
- Don't know

14. Does your plan provide the name of a specific point of contact at your local health department and direct contact information for that person? *

Mark only one oval.

- Yes
- No
- Don't know

15. Does your plan include health and absenteeism monitoring/approaches? *

Mark only one oval.

- Yes
- No
- Don't know

- 16. Does your plan include a communications strategy that includes: i) Orientation and training for staff and students specific to new COVID-19 mitigation strategies; ii) Plans for communication with staff, parents, and students of new policies; and iii) Plans for how to communicate an outbreak or positive cases detected at the school. *

Mark only one oval.

- Yes
- No
- Some but not all
- Don't know

- 17. Does your plan prepare for the provision of health services, including: i) medical-grade PPE for health services staff; ii) maintenance of typical (non-COVID-19) health services; and iii) planning for the provision of mental health services. *

Mark only one oval.

- Yes
- No
- Some but not all
- Don't know

- 18. Please describe barriers to including any of the key elements from this section in your plan. *

Key Elements:
Promoting
Behaviors that
Reduce the
Spread of
COVID-19

In the Health Plan Guidance document, there are 4 key elements related to promoting behaviors that reduce the spread of COVID-19. Please indicate which of those elements are included in your plan, and any barriers to incorporating those elements in your plan.

- 19. Does your plan create an education/training plan for staff, students and families, including education of staff and students related to: i) Hand hygiene and respiratory etiquette; ii) Use of cloth face coverings; iii) Staying home when sick; and iv) Encouraging physical distancing. *

Mark only one oval.

- Yes
- No
- Some but not all
- Don't know

- 20. Does your plan promote physical distancing? *

Mark only one oval.

- Yes
- No
- Don't know

- 21. If so, explain how you will promote physical distancing, in classrooms, buses, etc.

22. Does your plan include actions to maintain adequate supplies to promote healthy hygiene? *

Mark only one oval.

- Yes
- No
- Don't know

23. Does your plan include the provision of signs and messaging to promote healthy hygiene? *

Mark only one oval.

- Yes
- No
- Don't know

24. Please describe barriers to including key elements from this section in your plan. *

**Key Elements:
Maintaining
Healthy
Environments
and Operations**

In the Health Plan Guidance document, there are 6 key elements related to maintaining health environments and operations. Please indicate which of those elements are included in your plan, and any barriers to incorporating those elements in your plan.

25. Does your plan ensure that water systems are safe to use after a prolonged facility shutdown? Consider water fountains. *

Mark only one oval.

- Yes
- No
- Don't know
- Option 4

26. Does your plan for gatherings, field trips, and volunteer restrictions align with the Executive Order in effect? *

Mark only one oval.

- Yes
- No
- Don't know

27. Does your plan include health monitoring of staff and students? *

Mark only one oval.

- Yes
- No
- Don't know

28. If your plan includes health monitoring of staff and students, when, where, and by whom?

29. Does your plan include the promotion of hygiene practices; including: i) cleaning and disinfection protocols that include frequently touched surfaces; transport vehicles; schedules for increased cleaning, routine cleaning, and disinfection; ensuring adequate cleaning supplies and correct use/storage; ii) additional hand sanitizer/hand washing stations; and iii) adequate supplies to minimize sharing to the extent possible (e.g. dedicated student supplies, lab equipment, computers, etc). *

Mark only one oval.

- Yes
- No
- Some but not all
- Don't know

30. Does your plan ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible? *

Mark only one oval.

- Yes
- No
- Don't know

31. Does your plan contemplate training back-up staff to ensure continuity of operations? Consider instructional and support positions. *

Mark only one oval.

- Yes
- No
- Don't know

32. Please describe barriers to including key elements from this section in your plan. *

Key Elements: Protecting Vulnerable Individuals

In the Health Plan Guidance document, there are 2 key elements related to protecting vulnerable individuals. Please indicate which of those elements are included in your plan, and any barriers to incorporating those elements in your plan.

33. Have you created policy options to support those students and staff at higher risk for severe illness to limit their exposure risk (e.g. telework, modified job duties, virtual learning opportunities)? *

Mark only one oval.

- Yes
- No
- Don't know

34. Does your plan describe flexible sick leave policies and practices that enable faculty, staff and students to stay home or self-isolate when they are sick or have been exposed? *

Mark only one oval.

- Yes
- No
- Don't know

35. Please describe barriers to including key elements from this section in your plan. *

Key Elements:
Preparing for
When
Someone
Gets Sick

In the Health Plan Guidance document, there are 4 key elements related to preparing for when someone gets sick. Please indicate which of those elements are included in your plan, and any barriers to incorporating those elements in your plan.

36. Does your plan include information about separating and isolating those who present with symptoms? *

Mark only one oval.

- Yes
- No
- Don't know

37. Does your plan include information about facilitating the safe transportation of those of who are sick to home or healthcare facility? *

Mark only one oval.

- Yes
- No
- Don't know

38. Does your plan include procedures for cleansing and disinfecting areas used by sick individuals? *

Mark only one oval.

- Yes
- No
- Don't know

39. Does your plan include a communications plan with local health department to initiate public health investigation, contact tracing and consultation on next steps? *

Mark only one oval.

- Yes
- No
- Don't know

40. Please describe barriers to including key elements from this section in your plan. *

**Key
Elements:
Planning
to Close**

In the Health Plan Guidance document, there are 3 key elements related to planning for extended closures. Please indicate which of those elements are included in your plan, and any barriers to incorporating those elements in your plan.

41. Does your plan include information about which conditions will result in the reduction of in-person classes? *

Mark only one oval.

- Yes
- No
- Don't know

42. Does your plan include information about which conditions will result in a complete school closure? *

Mark only one oval.

- Yes
- No
- Don't know

43. Please describe barriers to including key elements from this section in your plan. *

The Health Mitigation Plan

44. Is your plan (or information about your health policies) publicly available online? (This is not required). *

Mark only one oval.

- Yes
- No
- Not yet, but this information (or some version of it) will be posted in the future.

45. If so, please provide the link to your plan.

46. Is there anything else you want us to know about your health mitigation plan?

47. Upload a copy of your plan, and any other relevant documents. *Please be sure that the name of your school is in the file name. * *

Files submitted:

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