

Virginia Department of Education  
Calendar of Data Collections for 2017 - 2018  
Rev Sept 2017

Due Date	Report Name	Contact Office	Contact Name	Contact Phone No.	Report Status	Web Site Link & Notes	Funding Type	Submission Type	Frequency
August 15, 2018	Adult Education and Family Literacy Act (Federal) and General Adult Education (State) Programs	Office of Career, Technical, and Adult Education	Thomas Suh	804-786-8367	Revised	<a href="http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml">http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml</a>	Both	Electronic	Annually
August 15, 2018	Integrated English Literacy/Civics Education Program Report	Office of Career, Technical, and Adult Education	Thomas Suh	804-786-8367	Revised	<a href="http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml">http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml</a>	Federal	Electronic	Annually
January 12, 2018 & June 8, 2018	Race to GED Program Report	Office of Career, Technical, and Adult Education	Sue Mansfield	804-225-3999	Revised	<a href="http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml">http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml</a>	State	Form	2 Times a Year
July 30, 2018	PluggedIn Virginia Program Report	Office of Career, Technical, and Adult Education	Jenna Kelly	804-371-7852	New	<a href="http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml">http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml</a>	State	Form	Annually
	Individual Student Alternative Education Plan Report				Revised	This data collection has been discontinued			
July 31, 2018	Foster Care Enrollment Report	Budget	Budget Staff	804-225-2025		<a href="http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml</a>	State	Electronic	Annually
September 1, 2017	Enrollment Reports for Remedial Summer School	Budget	Budget Staff	804-225-2025	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml</a>	State	Electronic	Annually
September 15, 2017 (September 30, 2017 with approved extension)	Annual School Report -Financial Section	Budget	Budget Staff	804-225-2025	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml</a>	Both	Electronic	Annually
June 15, 2018	Budgeted to Meet Required Local Effort for the Standards of Quality and Local Match Requirements for Certain State Funds	Budget	Budget Staff	804-225-2025	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml</a>	State	Electronic	Annually
October 31, 2017	K-3 Primary Class Size Reduction Program	Budget	Ed Lanza	804-225-2025	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/student_record_collection/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/student_record_collection/index.shtml</a>	State	Electronic	Annually
April 30, 2018	Career and Technical Education Financial Report (CTEFR) for SY 2016-2017	Office of Career, Technical, and Adult Education	George Willcox	804-225-2052	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/instruction/career_tech/">http://www.doe.virginia.gov/info_management/data_collection/instruction/career_tech/</a>	State	Electronic	Annually
January 31, 2018 & September 28, 2018	Secondary Enrollment Demographic Form (SEDF) Fall & EOY Reports (via Master Schedule Collection - MSC)	Office of Career, Technical, and Adult Education	George Willcox	804-225-2052	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/instruction/career_tech/">http://www.doe.virginia.gov/info_management/data_collection/instruction/career_tech/</a>	State	Electronic	2 Times a Year
July 31, 2018	CTE Credentialing Collection (CTECC) (via SSWS)	Office of Career, Technical, and Adult Education	Lolita Hall	804-225-2051	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/instruction/career_tech/">http://www.doe.virginia.gov/info_management/data_collection/instruction/career_tech/</a>	Both	Electronic	Annually

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August	Substitute Tests	Information Management - Education Applications	Carol Wells Bazzichi	804-225-4847	Revised	<a href="http://www.doe.virginia.gov/testing/substitute_tests/index.shtml">http://www.doe.virginia.gov/testing/substitute_tests/index.shtml</a>	Both	Electronic	Annually
Fall SRC - Mid-October; Spring SRC - Mid-April; EOY SRC - Mid-July & Summer SRC -August 30th	Student Record Collections also includes elements of the December 1 Child Count Collection	Educational Information Management - Education Applications	Lisa Comfort Melanie Lore	804-225-2827 804-225-3918	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/student_record_collection/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/student_record_collection/index.shtml</a>	Both	Electronic	4 Times a Year
EOY - September & Fall - January	EOY Master Schedule Data Collection & Fall Master Schedule Data Collection/ Instructional Personnel (MSC - IPAL)	Information Management - Education Applications	Allison May	804-225-3909	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/master_schedule_collection/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/master_schedule_collection/index.shtml</a>	Both	Electronic	2 Times a Year
August	Educational Registry Application (ERA)	Information Management - Education Applications	Allison May	804-225-3909	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/educational_registry/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/educational_registry/index.shtml</a>	Both	Electronic	Annually
	ARRA Jobs Reporting				Revised	This data collection has been discontinued			
May 15 (projected) October 1 (actual)	Virginia Preschool Initiative (Required in Appropriation Act)	Instruction - Early Childhood Development	Cheryl Strobel	804-371-7578	Same	<a href="http://www.doe.virginia.gov/instruction/early_childhood/">http://www.doe.virginia.gov/instruction/early_childhood/</a>	State	Electronic	Annually
	Advanced Placement and International Baccalaureate Test Fee Payment Program					This data collection has been discontinued			
September 22	Annual Report - Programs for the Gifted	Office of Standards, Curriculum & Instruction	Donna Poland	804-225-2884	Same	<a href="http://www.doe.virginia.gov/statistics_reports/gifted/">http://www.doe.virginia.gov/statistics_reports/gifted/</a>	State	Electronic	Annually
September 30	Driver Education Program Approval	Office of Standards, Curriculum & Instruction	Vanessa Wigand	804-225-3300	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/instruction/driver_ed/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/instruction/driver_ed/index.shtml</a>	State	Electronic	Annually
September 30	Laboratory FEE approval	Office of Standards, Curriculum & Instruction	Vanessa Wigand	804-225-3300	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/instruction/driver_ed/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/instruction/driver_ed/index.shtml</a>	State	Electronic	Annually
June 30	Driver Education Status Questionnaire	Office of Standards, Curriculum & Instruction	Vanessa Wigand	804-225-3300	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/instruction/driver_ed/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/instruction/driver_ed/index.shtml</a>	State	Electronic	Annually
June 30	Wellness Related Fitness Report	Office of Standards, Curriculum & Instruction	Vanessa Wigand	804-225-3300	Same	<a href="http://www.doe.virginia.gov/instruction/physed/">http://www.doe.virginia.gov/instruction/physed/</a>	State	Electronic	Annually

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Mid-August	Compliance with the Standards of Quality (SOQ) and Other Miscellaneous Reporting Requirements	Policy Office	Elizabeth Morris	804-225-2117	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/soq_compliance/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/soq_compliance/index.shtml</a>	State	Electronic	Annually
January-Annually	Title I, Part A, Comparability Report	Program Administration and Accountability	Shyla Vesitis	804-225-3711	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/federal_programs/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/federal_programs/index.shtml</a>	Federal	Electronic	Annually
November/Annually	Title I, Part D, <u>Subpart 1 and Subpart 2</u> , Count of Children Who Are Neglected or Delinquent (N or D)	Program Administration and Accountability	Tiffany Frierson	804-371-2682	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/federal_programs/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/federal_programs/index.shtml</a>	Federal	Electronic	Annually
Report Monthly/ Certification in August	Crash/Incident Report & Certification of School Bus Insurance	Pupil Transportation	Vijay Ramnarain	804-225-2037	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/support/transportation/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/support/transportation/index.shtml</a>	State	Electronic	Annually
October	Pupil Transportation Report	Pupil Transportation	Vijay Ramnarain	804-225-2037	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/support/transportation/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/support/transportation/index.shtml</a>	State	Electronic	Annually
November 15	Report of Free/Reduced Meal Applications	School Nutrition	School Nutrition Programs Staff	804-225-2074	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/support/nutrition/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/support/nutrition/index.shtml</a>	Federal	Electronic	Annually
January 31	School Nutrition Programs Semi-Annual Financial Report for July-December	School Nutrition	School Nutrition Programs Staff	804-225-2074	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/support/nutrition/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/support/nutrition/index.shtml</a>	Federal	Electronic	Annually
	Local Wellness Policy Status Report				Revised	This data collection has been discontinued			
July 1	School Nutrition Programs Annual Agreement	School Nutrition	School Nutrition Programs Staff	804-225-2074	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/support/nutrition/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/support/nutrition/index.shtml</a>	Federal	Electronic	Annually
July 31	School Nutrition Programs Annual Financial Report for July -June	School Nutrition	School Nutrition Programs Staff	804-225-2074	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/support/nutrition/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/support/nutrition/index.shtml</a>	Federal	Electronic	Annually
Reporting Period: July 1 through June 30 Due: August 15, 2018	Special Education State Performance Report Indicator Data	Special Education and Student Services	Jeff Phenicie	804-786-0308	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/special_education/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/special_education/index.shtml</a>	Federal	Electronic	Annually
July 13, 2018 - Regional Ctrs July 27, 2018 - School Divisions	Annual Report for Discipline, Crime and Violence	Special Education and Student Services	Karen Puckett	804-786-6765	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/support/school_safety/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/support/school_safety/index.shtml</a>	Both	Electronic	Optional Monthly Submission/Required Annually

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Mid-September	Homebound Student Services	Special Education and Student Services	Susan Trulove	807-786-0721	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/instruction/homebound/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/instruction/homebound/index.shtml</a>	State	Electronic	Annually
Reporting Period: December 1 through December 15	December 1 Child Count	Special Education and Student Services	Tara McDaniel	804-225-2715	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/special_education/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/special_education/index.shtml</a>	Both	Electronic	Annually
	Exceptions to One Percent Cap on the VAAP Survey (VAAP CAP)	Special Education and Student Services			Revised	This data collection has been discontinued			
	Teacher and Principal Evaluation Collection Report				Revised	This data collection has been discontinued			
January 29, 2018	Supply and Demand Report for School Personnel	Teacher Education & Licensure	Dr. Joan Johnson	804-371-2475	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/instructional_personnel/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/instructional_personnel/index.shtml</a> - Will be updated in coming weeks	State	Electronic	Annually
June 2, 2018	Mentor Teacher Program Evaluation & Program Reports	Teacher Education & Licensure	Dr. Joan Johnson	804-371-2475	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/instructional_personnel/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/instructional_personnel/index.shtml</a> - Will be updated in coming weeks	State	Electronic	Annually
Fall 2017	New Teachers Program Report	Teacher Education & Licensure	Kendra Crump Dr. Joan Johnson	804-786-3925	Revised	<a href="http://www.doe.virginia.gov/teaching/career_resources/mentor/">http://www.doe.virginia.gov/teaching/career_resources/mentor/</a>	State	Electronic	Annually
Fall 2017	National Board Certification Incentive Award Report	Teacher Education & Licensure	Kendra Crump	804-786-3925	Revised	<a href="http://www.doe.virginia.gov/teaching/career_resources/national_board_cert/index.shtml">http://www.doe.virginia.gov/teaching/career_resources/national_board_cert/index.shtml</a>	Both	Electronic	Annually
October 2	Student Data Collection for Homeless Children & Youth For Subgrantees	Project Hope	Patricia Popp	757-221-4002	Same	<a href="http://wm.edu/hope">http://wm.edu/hope</a>	Both	Electronic	Annually