

**Virginia Advisory Committee Meeting  
for  
Career and Technical Education  
June 14, 2012  
Double Tree Richmond Airport Hotel  
Jefferson/Madison Room  
Richmond, VA  
9:00 a.m. – 11:45 a.m.**

***MINUTES***

**In attendance:**

Karen Black, Alan Hawthorne, Sandy Hespe, Byron Hinton, Virginia Jones, Lynn May, Robert Mayfield, Allan Melton, Frederick Norman, Jerry Stewart, Jane Watkins, Daniel Woodley, Brenda Long, Ronnie Gill, Lolita Hall.  
Guests: Liz Russell, George Willcox

Robert Mayfield called the meeting to order and welcomed all to Richmond. Minutes from the April 12, 2012, meeting were presented and approved.

**ELECTION OF OFFICERS:**

- Byron Hinton presented the proposed slate of officers as follows:  
Chairman: Robert Mayfield  
Vice Chairman: Daniel Woodley  
Secretary: Sandy Hespe

Byron then opened the nominations from the floor—there were none—Fred Norman then motioned to accept the slate as presented, the motion was seconded by Al Melton—motion passed. The officers are as listed above.

**PROJECTED GOALS: Lolita Hall**

- There was discussion/brain-storming of new ideas for goals to include inviting representatives from the 16 Career Clusters to share employment needs for the future. Some of the goals currently in place are ongoing, including:
  - ***Marketing CTE***
  - ***Promoting Business & Industry Connections***
  - ***Promoting/Expanding STEM Academies***Further discussion on new goals will be discussed in the fall.

**VACTE UPDATE: Brenda Long**

- It is time to update the Issues and Solutions document. The draft will be available in time for state conferences this summer with the final version ready in the fall.
- The FAC sheet is also being updated.
- Continue to promote CTE
- The number of students taking and passing industry credentials should increase each year.
- Membership in VACTE is not where it should be—please encourage all CTE teachers to join. There is strength in numbers.
- Concerning HB 1061, this bill is unclear--the wording is vague—input to policy folks will hopefully clear up the wording.

**INFORMATION FROM VDOE:**

**Anne Rowe:**

- The Microsoft IT Academy in Virginia is expanding—there are currently 30 courses mapped to IT Academy Resources. There have been 30 students in Virginia that we know of who have achieved Master Level in MOS—this is an outstanding accomplishment and we are very proud of these students.

**George Willcox:**

- Thanks to this council for your assistance in expanding STEM Academies—there should be 19 or 20 coming on board fairly soon.
- Governor's Academies for Health Sciences are beginning maybe in July or August. Seed money will be \$10,000. Keep encouraging STEM Academies.

**OTHER BUSINESS:**

- Members of the committee attended the Creating Excellence Awards Luncheon where our chairman, Robert Mayfield presented the Secondary Advisory Committee awards to the regional and state winners; and the Secondary and Industry Partnership awards to the regional and state winners. This is always the highlight of the June meeting as members have an opportunity to hear about the excellent work going on across the state in a variety of areas.

The meeting was adjourned at 11:45 so that council members could attend the Creating Excellence Awards Luncheon.

Our next meeting will be held **October 11, 2012** at the CTE Resource Center in Richmond.

Respectfully submitted,  
Sandy Hespe, Secretary