

**Virginia Advisory Committee Meeting  
For  
Career and Technical Education  
April 12, 2010  
10:00 a.m. – 3:00 p.m.  
Valley Vocational Technical  
Fishersville, Virginia**

***MINUTES***

**In Attendance:**

Judy Sorrell, Virginia Jones, Byron Hinton, Fred Norman, Jerry Stewart, Alan Hawthorne, Lynn May, Jane Foy, Mike Mills, Liz Russell, and Chad Ratliff.

Guest: Brenda Long.

Mike Mills called the meeting to order and welcomed the group to Valley Vocational Technical Center. Darla Miller, Principal of Valley Vocational Technical Center welcomed the Advisory Committee to the Center.

Minutes from the January meeting were presented and approved.

**Update from Brenda Long, VACTE Liaison:**

- The Academic and Career Plan (ACP) is in the Standards of Accreditation and Code of Virginia.
- The implementation of the ACP has been delayed by the General Assembly until 2011-2012.
- VACTE did not ask the General Assembly for any funding requests for CTE.
- There is concern that the membership changes in the State Board of Education has resulted in there no longer being state-wide representation on the Board.

**Department of Education Updates, presented by Liz Russell**

- The Elementary and Secondary Education Act (No Child Left Behind) is in the beginning stages of reauthorization and it appears that CTE will be included for the first time.
- The reauthorization of the Perkins Act for 2013 is also in the beginning stages. Initial feedback is that it will no longer be called Perkins.
- The Virginia Vision for CTE which was developed with the assistance of Hans Meeder will be merged with the vision being developed by the National State Directors of CTE (NASDCTEc). It will also be aligned with Career Clusters, Workforce Readiness Skills, and College and Career Readiness.
- Still waiting for the remaining state agency heads to be named.

**Elections for 2010-2012:**

- Chairperson – Jerry Stewart, Workforce Development Coordinator, City of Virginia Beach Economic Development Division

- Vice-Chairperson -- Byron Hinton, Chairman, Stafford County Career and Technical Education Committee
- Secretary – Sandy Hespe, Instructional Specialist, York County Public Schools

### Reports from Sub-Committees

- **Constituency** (Byron Hinton, Lynn May, Alan Hawthorne. Focus is the connection to groups we serve.)
  - Domain for contact list is in place.
  - Looking at providing training on local advisory councils at the fall administrator’s conference for new administrators.
  - Will update the Local Advisory Councils handbook in 2011-2012.
- **Advocacy** (John Cotton, Allan Melton, Jane Foy, Toney Rigali. Focus is creating and executing systems for advocating CTE.)
  - Reviewing the Albemarle/Charlottesville Leadership model.
  - Would like to solicit from and share best practices with other school divisions.
  - Solicited input from the Advisory Committee on what has changed in CTE that is worthy of mass communications:
    - Academic and Career Plans
    - Career Pathways
    - Workplace Development
    - Visioning work from state and national level
    - Commission on Youth recommendations
- **Concern Monitoring** (Jerry Stewart, Chad Ratliff, Frederick Norman, Virginia Jones. Focus is awareness of threats identified in Program of Work and creation of work by the team.)
  - Introduced issue tracking format and educated the Advisory Committee on how to use.
  - Reviewed the items they are tracking now.
- **Executive Team** (Consists of Officers and CTE Director. Focus is day-to-day operation of the team, meeting and speaker planning, creation of educational opportunities for board, training of new board members, and annual update to the SBOE.)
  - Reviewed the feedback from the meeting with Dr. Wright and the Board of Education presentation last fall.
    - Operationalize Career Pathways. Will ask for more clarity on:
      - Is this how to mainstream the process, or
      - Is this a promotional process?
      - What deliverable is expected?
    - Concept of Rigor in CTE
      - Review of the process for monitoring rigor. No longer have administrative review teams, self reporting.
      - How do we ensure compliance that curriculum follows state guidelines?
      - Compared to where we have been, the rigor is at an all time high.
      - We need to communicate the value to employers and parents:
        - The value of independent testing (NOCTI/SkillsUSA)
          - The value of credentialing

- Recognition that outside issues can impact the credentialing, such as age requirements.
- Academic Integration
  - Take the relevancy of CTE and apply to academic programs like mathematics in CTE applications.

**Assignments:**

- Invite two Board of Education (BOE) members to the next meeting in June to start new officer team off in the right direction from an alignment standpoint.
- Share again our vision for CTE as it relates to the BOE from last fall's presentation.
- Provide feedback on workplace readiness document to Liz Russell.
- Try again to solicit interaction with the Virginia Teachers Association on the need for qualified teachers in the CTE pipeline.
- Create a white paper on the Advisory Committee's view of rigor in CTE for review by the Department of Education and Board of Education.

**Other Business:**

Discussion of the sub-committee approach was that the Advisory Committee members had a better understanding of their roles and felt that this was a positive approach to their responsibility as the State Advisory Committee. It was felt that this was very productive and good dialog.

**Upcoming Meeting**

June 17, 2010            In conjunction with Creating Excellence Awards Luncheon in Richmond.

The meeting was adjourned at 3:00 pm.

Respectfully submitted,

Mike Mills, Chair (Substitute for Sandy Hespe, Secretary)